

**CITY OF HENDERSON  
PARKS AND RECREATION BOARD  
COUNCIL CHAMBERS CONFERENCE ROOM  
MINUTES  
May 1, 2013**

**I. CALL TO ORDER**

The meeting of the Parks and Recreation Board was called to order by Vice-Chairman Jim Perkins at 6:03 p.m. in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

PRESENT: Vice-Chairman Jim Perkins  
Alex Chen  
John Holman  
Dr. David Holmes  
Ann Houston  
Michelle Nelson  
Ted Olivas (via telephone)

ABSENT: Chairman David Crine (excused)  
Dundee Jones (excused)  
Martine Jordan (excused)  
Jim Seebock (excused)

STAFF: Patricia Ayala, Park Project Manager  
Mary Ellen Donner, Parks and Recreation Director  
Doug Guild, Parks Superintendent  
Rob Herr, Assistant Director of Public Works  
Jayne Mazurkiewicz, Recreation Superintendent  
Carolyn Miller, Recording Secretary  
Dirk Richwine, Recreation Superintendent  
Dennis Stransky, Park Planning Manager  
Tedio Jackson, Minutes Clerk

**II. CONFIRMATION OF POSTING AND ROLL CALL**

Carolyn Miller, Recording Secretary, confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting.

### **III. ACCEPTANCE OF AGENDA**

(Motion) Mr. Holman introduced a motion to accept the agenda as submitted. The vote favoring approval was unanimous. Vice-Chairman Perkins declared the motion carried.

### **IV. PUBLIC COMMENT**

There were no comments presented by the public.

### **V. UNFINISHED BUSINESS**

There was no business to be discussed.

### **VI. NEW BUSINESS**

#### **1. Approval of Minutes – Wednesday, March 6, 2013**

(Motion) Ms. Nelson introduced a motion to accept the minutes of March 6, 2013, as presented. The vote favoring approval was unanimous. Vice-Chairman Perkins declared the motion carried.

#### **2. Review Results of 2013 Board and Commission Member Survey - Mary Ellen Donner (Information Only)**

Carolyn Miller, Recording Secretary, distributed and reviewed the Board and Commission Member Satisfaction Survey 2013 Analysis. She noted that out of 45 board and commission members, 23 members responded to the survey. She reviewed the major findings and recommendations outlined in the analysis. She thanked those members who participated in the survey.

#### **3. Delivery of Quarterly Park Projects Updates – Mary Ellen Donner (Information Only)**

Mary Ellen Donner, Parks and Recreation Director, reported that in January of 2013, Southern Nevada Public Lands Management Act (SNPLMA) projects transitioned out of Parks and Recreation into the Public Works Department. She explained that Parks and Recreation is responsible for the concept plans, then Public Works is in complete control of the entire project until completion and the park is ready to be turned back over to Parks and Recreation.

Ms. Donner reviewed staffing changes, and noted that the written quarterly reports provide members updates on current projects in progress or upcoming projects. Due to there no longer being a marketing staff person to compile the quarterly reports, she suggested that reports be given verbally at the Parks and Recreation Board meetings. She introduced Rob Herr, Assistant Director of Public Works, who will attend these meetings on a quarterly basis to provide the report.

Responding to a question by Vice-Chairman Perkins regarding whether changes will be brought back before the Board, Ms. Donner said concept plan changes do not come back. Staff can keep the Board members informed of changes, but it is difficult to make further changes when the construction drawings are completed. Mr. Herr noted that Public Works and Parks and Recreation staff will work together.

Mr. Olivas suggested that during the quarterly report, Mr. Herr also provide information as to any significant changes to concept plans.

A concern was expressed that this change will put the Board members out of the loop with park projects. Vice-Chairman Perkins asked if Public Works can provide a written quarterly report.

Mr. Herr commented that he will check to see if they can provide a written quarterly report for the board members.

Mr. Holman stated that funding is due to run out on UPRR Trail Phase 2 and 3, and he asked if there is a request to extend the funding to complete this project.

Mr. Herr explained that UPRR put certain requirements on the City. In order for the City to acquire an easement from them for the trail, they want grade separated crossings at the major roadways, or bridge over or bridge under. That increases estimates \$5 to \$10 million over available funds. Mr. Herr noted that there are additional funds in right-of-way projects, but this is a long process since it involves approval by the Secretary of Interior to move right-of-way funds to construction.

In response to a question about the Arroyo Grande BMX track and the bridge, Mr. Herr said the City received a letter from Las Vegas Paving, who is the subcontractor that will be completing this project and others. He noted that Cornerstone Park should be substantially complete by the end of the month; however, repairs are needed and the parking lot will be extended. He also commented that staff is aware of the goose droppings problem and is researching how to address the issue.

**4. Staff Report**

Announcements by staff included:

- Additional training for boards and commissions will be scheduled in the next couple of months regarding agenda process and Open Meeting Law information.
- Ms. Donner introduced Jayne Mazurkiewicz, Recreation Superintendent, who will be in charge of Recreation Centers, Youth Enrichment Programs, and Therapeutic Recreation. Sally Ihmels has transferred to the Human Resources Department.
- Dennis Stransky, Park Planning Manager, has taken the Voluntary Employee Severance Program (VESP), and his last day of employment with the City is June 20, 2013. Ms. Donner thanked Mr. Stransky for his hard work and dedication to the City.

On behalf of the Board, Vice-Chairman Perkins thanked Mr. Stransky for his service to the City of Henderson and the Board.

**VII. PUBLIC COMMENT**

There were no comments presented by the public.

**VIII. CHAIRMAN/MEMBER COMMENTS**

Regarding a question on how lifeguard staffing is for City pools, Dirk Richwine, Recreation Superintendent, reported that we met our staffing goals at two locations and have a few more positions to fill at a third location. He noted that staff has a plan in place for next year when Cowabunga Bay opens.

Mr. Holman said he is the Vegas Valley Rim Trail Coordinator with the Wetlands Park folks. He reported that they found money to pave the trail on the north side of the wash to create connectivity and continuity.

Ms. Donner commented that she has been in contact with her counterpart at Clark County and they discussed the possibility of a joint ribbon cutting ceremony on the bridge between Clark County and Henderson.

In response to a question by Vice-Chairman Perkins regarding information on a park proposed by Landwell, Ms. Donner confirmed that Landwell is using the name Cadence and is proposing a park concept plan. This plan will be presented to the Parks and Recreation Board in the next few months.

**IX. SET NEXT MEETING**

The next meeting was scheduled for June 5, 2013 at 6:00 p.m. in the Council Chambers Conference Room.

Note: Mr. Olivas will be in Carson City on this date.

**X. ADJOURNMENT**

(Motion) Mr. Holman introduced a motion to adjourn the meeting. The vote favoring approval was unanimous. Vice-Chairman Perkins declared the motion carried.

There being no further business to come before the Board, Vice-Chairman Perkins declared the motion carried and adjourned the meeting at 6:44 p.m.

Respectfully Submitted,

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Tedie Jackson, Minutes Clerk



THE  
**LANDWELL**  
COMPANY

June 19, 2013

Ms. Patricia Ayala R.L.A., ASLA  
Park Project Manager  
City of Henderson - Parks and Recreation  
240 Water Street  
PO Box 95050 MSC 411  
Henderson, NV 89009-5050

RE: Cadence Central Park  
Concept Park Plans

Dear Patricia,

We are excited to present the first of our master plan's Community Parks for consideration by the Parks & Recreation Board. Cadence's Central Park entrance will be located at Lake Mead Parkway and Sunset Road. Central Park will be a signature of Cadence, with its location and amenities planned to be welcoming to all City residents. The park consists of approximately 48 acres, and its construction is planned in in two phases.

The park consolidates community and neighborhood park programs to a contiguous that creates a statement at the entrance to the park and will be developed as a central cultural amenity to the City of Henderson. It is designed in the Olmstead tradition of New York's Central Park with trails, walks and landforms so that the user may experience the park as a work of art. Trail connectivity will be provided not only to the adjacent residences, but also to the Lake Mead Trail and to the Wetlands Park.

A variety of experiences are offered throughout the park that are detailed on the attached Program Exhibit. Some highlights are active court play areas, grand lawn areas, and performance areas and innovative play grounds. Areas for natural discovery are interspersed throughout the park, with a focal point being the park's reservoir. The reservoir is a 2.6-acre aesthetic water feature that provides decorative and functional aeration. Interpretive signs are planned for placement along the water's edge to provide information about the City's sustainability plan and Cadence's re-use water plan.

All typically required amenities such as parking, shade structures and restrooms will be provided per the City's requirements and those set forth in the Park Agreement. We are also pursuing the opportunity to provide free Wi-Fi for all users in the Cadence's public spaces. Please note that no cell towers will be located in these public spaces.

Phase 1 of Central Park is planned to begin construction around September, 2013. This portion of the park consists of approximately 10 acres. It will serve to introduce Cadence to the community and provide a park directly adjacent to the first homes planned to be built within the master plan.

We appreciate the Board's consideration and would respectfully request that we be permitted to continue our work with staff to complete some of the park's design and amenity features. Thank you for your input and please do not hesitate to contact us if you have any questions or if you require further information.

Sincerely,



Lee C. Farris, P.E.

Vice President

The LandWell Company

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**PERFORMANCE**  
 Parades  
 Gathering  
 Connections  
 Events



**GREAT LAWN SPORTS FIELDS**  
 Soccer  
 Volleyball  
 Softball  
 Frisbee  
 Aerobics  
 Yoga



**PLAZA**  
 Socializing  
 Eating  
 Play  
 Children  
 Family



**SCULPTED MOUND**  
 Overlook  
 Contemplative  
 Distant Views  
 Destination  
 Star Gazing



**TRAIL CONNECTIVITY**  
 Lake Mead Parkway  
 Residences  
 Wetlands Park



**RIPARIAN AREA**  
 Nature Trail  
 Walking  
 Ecological discovery  
 Play  
 Education



**ACTIVE COURT PLAY**  
 Basketball  
 Volleyball  
 Bocciball  
 Croquet  
 Playground  
 Lawn bowling



**OPEN TURF AND RESERVOIR PROMENADE**  
 Adventure playground  
 People watching



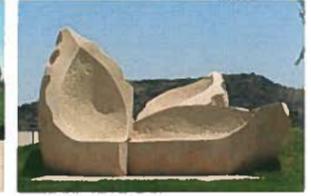
RESERVOIR



GRAND LAWN



SCULPTURE GARDEN



ADVENTURE PLAY



KEY

- 1. RESERVOIR
- 2. GRAND LAWN
- 3. ADVENTURE PLAYGROUND
- 4. SCULPTURE GARDEN
- 5. RESTROOM BUILDING
- 6. COMMUNITY PLAZA
- 7. PARK ENTRIES
- 8. SHADE STRUCTURES
- 9. PARKING
- 10. SPLASH PAD





1. CONCEPTUAL PARK RENDERING  
2. PAVILION CHARACTER  
3. RESERVOIR EDGE CHARACTER

4. GRAND LAWN CHARACTER  
5. EARTHWORK SLIDES  
6. SPLASH PAD

7. GRASS PLAY MOUND  
8. ROCK CLIMBING STRUCTURE  
9. DUFFORD ROCK SCULPTURE TUNNEL