



# CITY OF HENDERSON PARKS AND RECREATION BOARD AGENDA

Wednesday, September 4, 2013  
6:00 p.m.  
Meeting Inquiries: (702) 267-4009

Council Chambers Conference Room  
City Hall, 240 Water Street, 1<sup>st</sup> Floor  
Henderson, NV 89015

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**Notice to persons with special needs:** For those requiring special assistance or accommodation at the meeting, please contact Carolyn Miller at (702) 267-4009 at least 72 hours in advance. "Relay Nevada", a service provider for hearing or speech impaired persons, may be contacted by dialing 7-1-1.

The Chairman reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.

Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

Backup materials for agenda items can be found at:

[http://www.cityofhenderson.com/parks/commissions/parks\\_and\\_recreation\\_board\\_meeting\\_agendas.php](http://www.cityofhenderson.com/parks/commissions/parks_and_recreation_board_meeting_agendas.php)

To request backup materials, please contact Carolyn Miller at (702) 267-4009.

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## I. CALL TO ORDER

## II. CONFIRMATION OF POSTING AND ROLL CALL

## III. ACCEPTANCE OF AGENDA (For Possible Action)

## IV. PUBLIC COMMENT

Note: Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration (NRS 241.020). Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

## V. UNFINISHED BUSINESS

## VI. NEW BUSINESS

1. Introduction of New Member: Mark Taylor (Information Only)
2. Approval of Minutes: Wednesday, July 3, 2013 (For Possible Action)
3. Quarterly Update on Status of Park Projects – **Rob Herr, Assistant Director of Public Works** (Information Only)
4. Report on Projects and Renovations in Park Area 1 – **Ray Everhart, Park Operations Manager** (Information Only)

5. Board Elections for Chairperson and Vice Chairperson (For Possible Action)
6. Invitation for All Board and Commission Members to Open Meeting Law and Ethics Training on September 19, 2013 (Information Only)
7. Staff Report (Information Only)

#### **VII. PUBLIC COMMENT**

Note: Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration (NRS 241.020). Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

#### **VIII. CHAIRMAN/MEMBER COMMENTS**

The Chairman and Members may speak on any subject under this section of the agenda. Chairman and Members may comment on matters including, without limitation, future agenda items, upcoming meeting dates, and meeting procedures. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration by the Body.

**IX. SET NEXT MEETING** – October 2, 2013 – Council Chambers Conference Room, 240 Water Street, Henderson, NV

#### **X. ADJOURNMENT**

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Posted prior to 9:00 a.m., Thursday, August 29, 2013, at the following locations:  
City Hall, 240 Water Street, 1<sup>st</sup> Floor Lobbies (2)  
Multigenerational Center, 250 South Green Valley Parkway  
Whitney Ranch Recreational Center, 1575 Galleria Drive  
Fire Station No. 86, 96 Via Antincendio

***ITEM 2***

***PARKS AND RECREATION BOARD  
MEETING MINUTES FOR JULY 3, 2013***

**CITY OF HENDERSON  
PARKS AND RECREATION BOARD  
COUNCIL CHAMBERS CONFERENCE ROOM  
MINUTES  
July 3, 2013**

**I. CALL TO ORDER**

The meeting of the Parks and Recreation Board was called to order by Chairman David Crine at 6:14 p.m. in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

**II. CONFIRMATION OF POSTING AND ROLL CALL**

Carolyn Miller, Recording Secretary, confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting.

**PRESENT:** Chairman David Crine  
Alex Chen  
Dr. David Holmes  
Ann Houston  
Michelle Nelson (arrived at 6:18 p.m.)  
Jim Perkins  
Jim Seebock

**ABSENT:** John Holman (excused)  
Dundee Jones (excused)  
Martine Jordan (excused)  
Ted Olivas (excused)

**STAFF:** Patricia Ayala, Park Project Manager  
Shari Ferguson, Assistant Director of Parks and Recreation  
Sally Galati, Assistant City Attorney II  
Doug Guild, Parks Superintendent  
Jayne Mazurkiewicz, Recreation Superintendent  
Carolyn Miller, Recording Secretary  
Amie Wojtech, Park Planner  
Tedie Jackson, Minutes Clerk

**GUESTS:** Barbara Baird, B2 Development Services  
Jim Macrae, Design Workshop  
BarbaraAnn Holmes

**III. ACCEPTANCE OF AGENDA**

(Motion) Mr. Perkins introduced a motion to accept the agenda as submitted, seconded by Ms. Houston. The vote favoring approval was unanimous. Chairman Crine declared the motion carried.

**IV. PUBLIC COMMENT**

There were no comments presented by the public.

**V. UNFINISHED BUSINESS**

There was no business to be discussed.

**VI. NEW BUSINESS**

**1. Approval of Minutes – Wednesday, May 1, 2013**

(Motion) Mr. Perkins introduced a motion to accept the minutes of May 1, 2013, as presented, seconded by Mr. Chen. The vote favoring approval was unanimous. Chairman Crine declared the motion carried.

**2. Approval of Cadence Concept Plan – Barbara Baird, B2 Development Services for The Landwell Company**

Barbara Baird, B2 Development Services and Jim Macrae, Design Workshop, Architect presented a summary of the Cadence Concept Plan project. They displayed a site plan depicting a 48-acre park with different sports fields and activity areas, active court play areas, and picnic and plaza area. They intend to implement the first phase of the park immediately, which includes 10.5 acres. There is no intent to have lighted fields, but an amphitheater area is a possibility. The park will also be sustainable and conscience of water usage.

Responding to a question by Mr. Perkins regarding traffic flow, Mr. Macrae explained that grid-like streets will help distribute traffic around and throughout the entire park. It was also noted that a traffic study was approved.

Regarding benchmarks, Patricia Ayala, Park Project Manager, stated that a development agreement and park agreement is based on the number of homes built in the Cadence community. She commented that staff would like the concept plan to be approved, but be allowed to make grading changes if necessary.

In response to a question regarding whether the amphitheater area could be used for Shakespeare in the Park, Ms. Baird confirmed that it could; however, no stage is planned for the amphitheater area.

Ms. Baird commented that the applicant is in the process of submitting the parent final map and will further divide parcels as they are sold to builders. She estimated it will take at least six to nine months before they start building homes.

(Motion) Mr. Perkins introduced a motion to approve the Cadence Concept Plan as presented with a stipulation staff be allowed to make grading changes, seconded by Ms. Nelson. The vote favoring approval was unanimous. Chairman Crine declared the motion carried.

### **3. Staff Report**

Announcements by staff included:

- Due to staff reorganization efforts, Dirk Richwine has transferred to the Police Department as an Accreditation Specialist. Jayne Mazurkiewicz is the only Recreation Superintendent in the department.
- Midnite Madness is this weekend.
- Grand Opening for Cornerstone Park was successful.
- Horizon Crest Park, located near Horizon Ridge Parkway and Carnegie Street, will open soon. Ms. Ayala distributed photographs and explained that this is a Southern Nevada Water Authority (SNWA) reservoir site with a power substation. Staff is working through security issues and will partner with SNWA to monitor water cycle and usage. Ms. Ayala noted that the neighborhood requested lighted sport fields.
- Dundee Jones will be recognized with the Robert M. Artz Award at the NRPA Congress that will be held in Houston, Texas in October.
- Henderson was name a finalist for the 2013 Gold Medal Award.
- The City of Henderson Parks and Recreation Department received the USTA Nevada Award for Organization of the Year.
- Cooling stations for people and pets are available at Valley View and Black Mountain Recreation Centers.
- A July 4th celebration is scheduled at Mission Hills Park. A “2 for 1 Registration Special” flyer will be distributed that day for the Crazy Spokes bike ride event to be held in October.
- Dennis Stransky, Park Planning Manager, has retired.

**VII. PUBLIC COMMENT**

There were no comments presented by the public.

**VIII. CHAIRMAN/MEMBER COMMENTS**

Regarding a question as to whether the recreation pools are busy, staff replied that they are very busy. A suggestion was made that managers and other staff be introduced at future Parks and Recreation Board meetings.

A tour of the recreation centers is scheduled for July 13, 2013, for new Board members.

**IX. SET NEXT MEETING**

The next meeting was scheduled for August 7, 2013 at 6:00 p.m. in the Council Chambers Conference Room.

**X. ADJOURNMENT**

(Motion) Dr. Holmes introduced a motion to adjourn the meeting, seconded by Mr. Seebock. The vote favoring approval was unanimous. Chairman Crine declared the motion carried.

There being no further business to come before the Board, Chairman Crine adjourned the meeting at 6:50 p.m.

Respectfully Submitted,

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Tedie Jackson, Minutes Clerk

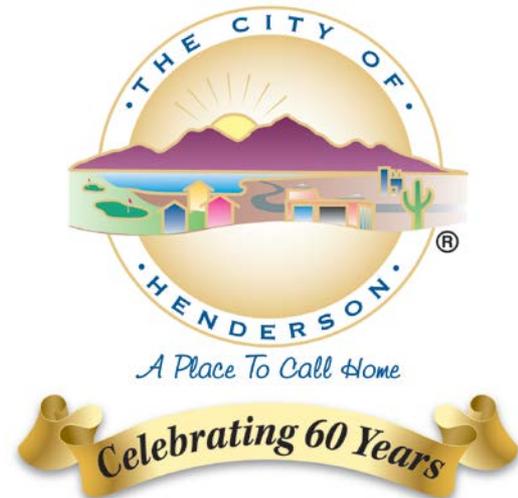
***ITEM 4***

***REPORT ON PROJECTS AND RENOVATIONS IN  
PARK AREA 1***

**Ray Everhart**  
**Park Operations Manager**  
**Area 1**

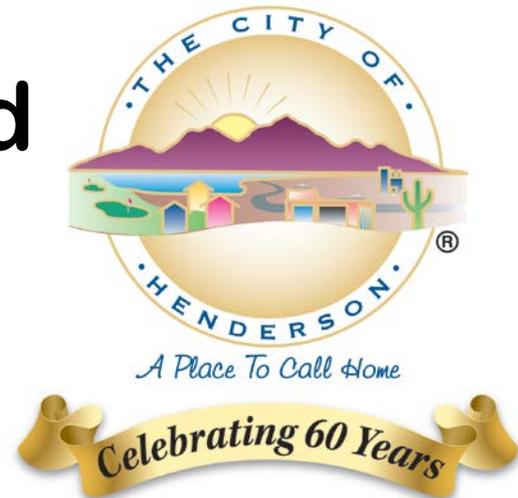
**267-4230** office

**City of Henderson, Nevada**



# Mission Statement

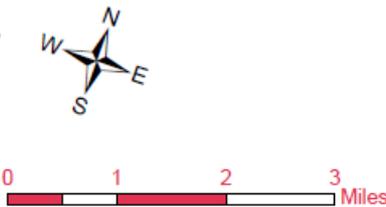
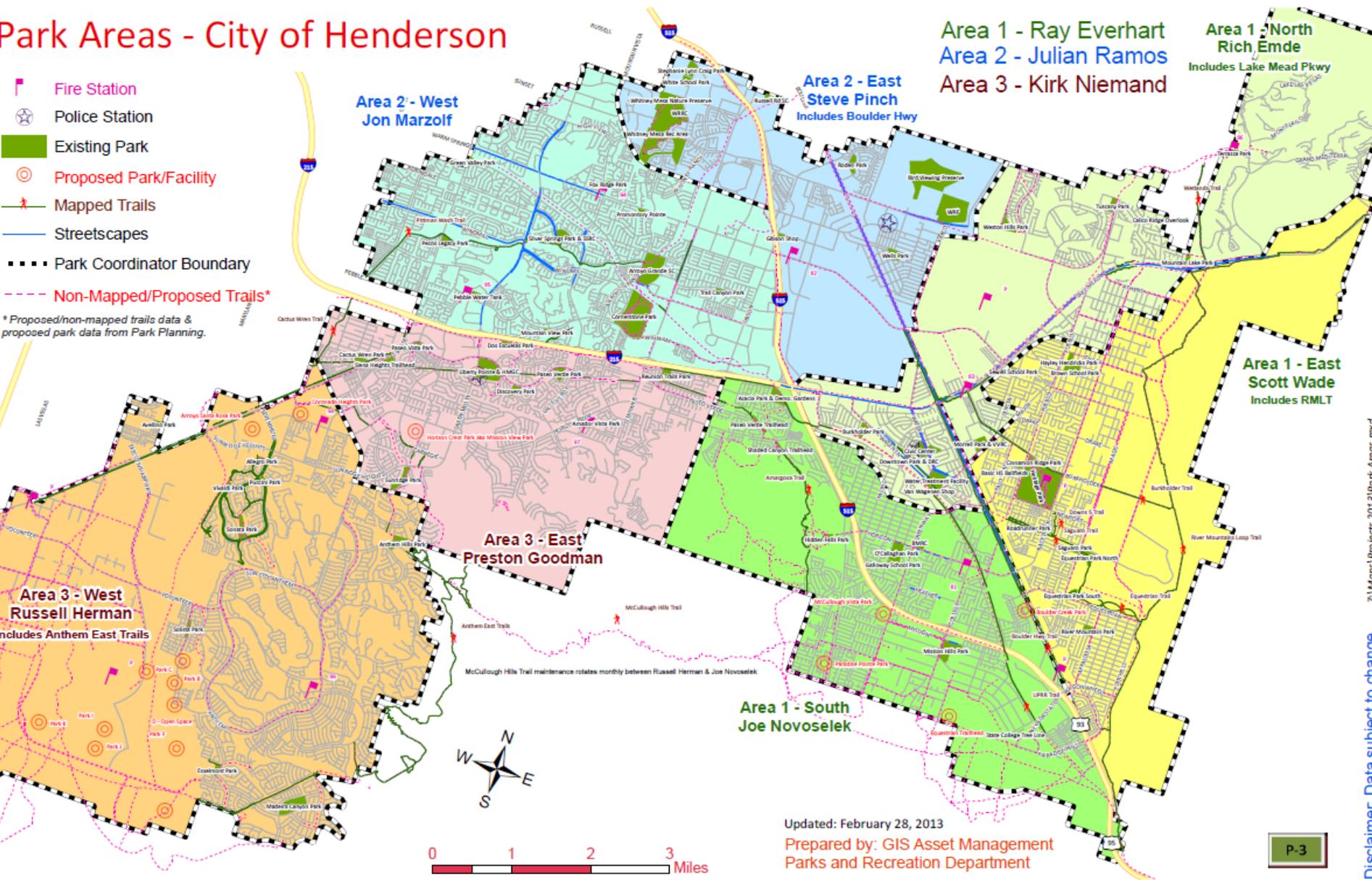
The goal of the Parks Division is to preserve and maintain the City's parks and recreational facilities in an efficient and cost effective manner, providing safe and clean facilities for the pleasure and use of current and future generations of Henderson residents.



# Park Areas - City of Henderson

-  Fire Station
-  Police Station
-  Existing Park
-  Proposed Park/Facility
-  Mapped Trails
-  Streetscapes
-  Park Coordinator Boundary
-  Non-Mapped/Proposed Trails\*

\* Proposed/non-mapped trails data & proposed park data from Park Planning.



Updated: February 28, 2013  
 Prepared by: GIS Asset Management  
 Parks and Recreation Department

Refer to **Park Areas Map** for locations.

## Park Assignments by Area

Valid as of March 4, 2013

### AREA 1 – RAY EVERHART: 267-4230 Cell: 306-5671

**Scott Wade: 267-2973 Cell: 303-3578**

**Joe Novoselek: 267-4227 Cell: 303-3618**

Basic H.S. Ballfields (lights only)	Heritage Park	215 Trail (Acacia to Gibson)	Hidden Falls Park
Brown J.H. School Park	Railroad Pass Trailhead	Acacia Park	Horizon Drive
Burkholder Trail	River Mountain Park	Amargosa Trail (east of Gibson)	Mission Hills Park
Cinnamon Ridge Park	RMLT	Black Mountain Rec. Ctr.	McCullough Hills Trail (alternate with Russell Herman)
Downs Linear Park/Trail	Roadrunner Park	College Drive Detention Basin	O'Callaghan Park
Equestrian Park North	Saguaro Park	Fire Station 81	Paseo Verde Trailhead
Equestrian Park South	Saguaro Trail	Galloway School Park	Shaded Canyon Trailhead
Equestrian Trail	Sewell School Park	Galloway School Park	State College Tree Line
Hayley Hendricks Park		Heather Drive	UPRR Trail (south of Greenway & Acacia to 95)

### Rich Emde: 267-5709 Cell: 755-7698

Burkholder Park	Fire Station 86	Terrazza Park	Water Street
Calico Ridge Overlook	Lake Mead Pkwy Medians *	Tuscany Park	Weston Hills Park
Civic Center	Lake Mead Pkwy Trail	UPRR Trail (Greenway to 95)	Wetlands Trail
Downtown Park	Major Avenue Trail	Valley View Rec. Ctr.	<b>Utilities Contract Maintenance:</b> Water Treatment Facility
Downtown Rec. Ctr.	Morrell Park	Van Wagenen Shop	
Fire Station 83	Mountain Lake Park	Van Wagenen Trail	

# Staffing Levels

34 FTE

2 Part Time

1 Temp

O'CALLAGHAN PARK  
CITY OF HENDERSON PARKS & RECREATION































# Crew at Work



*A Place To Call Home*





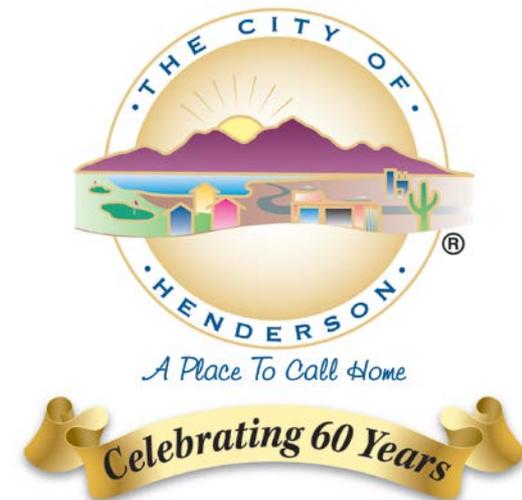








# Challenges we face maintaining parks in Area 1













# Grounds Maintenance Program

The goal of the Parks Division is to ensure public safety in our parks and facilities.

Our next priority is to provide clean parks and facilities, operate efficiently, and train staff to be competent in their jobs.

Finally, we strive to make our parks and facilities attractive. When we have accomplished the top two priorities, we put our attention on accomplishing the little things that people notice and appreciate.



*A Place To Call Home*



# Questions



*A Place To Call Home*

