



City of Henderson – *Blues with a Side of Bacon*  
Food Vendor Application  
Henderson Pavilion  
Saturday, April 22, 2017  
**DEADLINE: Friday, March 31, 2017**

FOOD PROVIDER: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

Nevada Sales Tax Permit Number: \_\_\_\_\_

List Menu and Prices **\*\***(Attach additional sheet if needed): \_\_\_\_\_

**\*\*This event will have special menu requirements: Each vendor must sell at least one prominent item featuring bacon. Please indicate on your Menu Listing above what bacon-enhanced items you will be selling with price point.**

**BOOTH OVERVIEW:**

Will you be selling food that is: pre-prepared \_\_\_\_\_ cooked onsite \_\_\_\_\_ pre-packaged \_\_\_\_\_  
Do you vend from a: trailer \_\_\_\_\_ tent \_\_\_\_\_ booth \_\_\_\_\_  
Size (incl. hitch and/or awnings) L \_\_\_\_\_ and W \_\_\_\_\_ Serving side (L / R or F / B) \_\_\_\_\_

**YOUR TRUCK MUST BE SELF POWERED.**

**NOTE:** A PHOTO OF YOUR TRAILER, TENT OR BOOTH SHOWING THE SETUP MUST BE INCLUDED WITH YOUR APPLICATION!  
IF YOU DO NOT HAVE A PHOTO, PLEASE SUBMIT A DRAWING OF SETUP.

Personal vehicles are not permitted in booth area during event hours. Vendors must park all vehicles, including tow vehicles, in available parking areas.

**GENERAL RULES & REGULATIONS**

1. Vendor will be responsible for completing, signing and returning items listed to the City of Henderson, Attn: Dianne Mizelle, email: [dianne.mizelle@cityofhenderson.com](mailto:dianne.mizelle@cityofhenderson.com).
  - A. Completed Food Vendor Application in original form, signed, with and pictures/drawings of your truck/trailer.
  - B. Original "Certificate of Insurance" naming City of Henderson, 240 Water Street as "Additional Insured" in the amount of one million dollars (\$1,000,000) in public liability, bodily injury and product liability coverage for the **Blues with a Side of Bacon** on Saturday, April 22, 2017 in the Henderson Pavilion, 200 S Green Valley Parkway, Henderson, NV 89012.
  - C. Insurance Endorsement Page
2. Applicant is responsible for and must have a Resale Tax Permit and all other appropriate licenses and permits required by the city, county and state.
3. **Move-in begins at 11am on Saturday, April 22, 2017.** Applicant must completely set-up and be ready to sell no later than **2:30pm**. **Tear down will not be permitted until the close of the event, after patrons have cleared the Event Area. Early tear down will result in forfeit of deposit.** Area will be completely torn down and cleared of all litter.
4. Each food vendor is required to supply a banner or sign with the food vendor's name and/or logo or product to be sold on his/her booth, plus signage with menu pricing. No handwritten Signs or Menus. No posting of signage outside of the vendor's immediate booth space. All changes must be made in writing and are subject to approval. **Menu changes without approval may result in loss of deposit.**
5. Each vendor must furnish and maintain at least one (1) 30-gallon trash container with liners for public waste outside their booth; this includes trash disposal of waste created by/during operation of the booth.
6. A fire extinguisher that meets standard fire safety laws is **mandatory and must be provided by each vendor**. (2A 10BC for non-cooking booths, 40BC for booths that cook, and K-Guard for booths using cooking oil.)
7. All food vendors must pass the Southern Nevada Health District (SNHD) inspection. A copy of the Quick Reference Checklist is available on their web site at [www.southernnevadahealthdistrict.org](http://www.southernnevadahealthdistrict.org) or call 759-0501 with any questions.
8. Clean-up: A **\$100 deposit** is required to ensure the maintenance and proper disposal of garbage, grease, oil and debris in and around each food vendor's assigned space. Wastewater must be disposed of in gray water containers, and food vendors are responsible for properly disposing of their own grease or oil **offsite**. Any vendors cooking on grills or using hot oil, MUST put cardboard underneath the equipment to avoid stains and damage to the area (includes both

