

**CITY OF HENDERSON
BICYCLE ADVISORY COMMITTEE
MINUTES
January 23, 2013**

I. CALL TO ORDER

Scott Jarvis, Project Engineer III, called the meeting to order at 4:02 p.m., in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

II. CONFIRMATION OF POSTING AND ROLL CALL

Mr. Jarvis confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Multigenerational Center, Whitney Ranch Recreational Center, and Fire Station No. 86.

Present: Ron Floth
Dawn Nielsen
Steve Raucher
Paul Schmitt
Scott Seegmiller
Richard Wimmer

Absent: Nanette Hilton

Staff: Shari Ferguson, Asst. Parks and Recreation Director
Brent Gunson, Assistant City Attorney II
Scott Jarvis,
April Parra, Minutes Clerk

Guests: Derrick Allen
Sandra McKinley, City Clerk's Office
Kathleen Richards
Jacob Snow, City Manager

III. ACCEPTANCE OF AGENDA

(Motion) Mr. Wimmer introduced a motion to accept the agenda as presented. The vote favoring approval was unanimous. Mr. Jarvis declared the motion carried.

IV. PUBLIC COMMENT

There were no comments presented by the public.

V. NEW BUSINESS

1. Introduction of Members

All attendees introduced themselves and gave brief background information.

2. Open Meeting Law Discussion

Brent Gunson, Assistant City Attorney II, distributed information regarding the Nevada Open Meeting Law and gave a presentation. Areas of discussion included: Legislative Intent, Public Bodies, Meetings, Communicating Via Email, Exemptions, Decisions, Agenda and Notice, Public Comment, Closed Personnel Sessions, Minutes and Recordings, and Violations and Consequences.

3. Nominations and Appointment of Chair

Mr. Seegmiller nominated Mr. Wimmer for the office of Chairman.

(Motion) Mr. Schmitt introduced a motion to elect Mr. Wimmer as Chairman. The vote favoring approval was unanimous. Mr. Jarvis declared the motion carried.

Note: Chairman Wimmer presided over the remainder of the meeting.

4. Nominations and Appointment of Vice Chair

Mr. Seegmiller nominated Mr. Schmitt for the office of Vice Chairman

(Motion) Mr. Seegmiller introduced a motion to elect Mr. Schmitt as Vice Chairman. The vote favoring approval was unanimous. Chairman Wimmer declared the motion carried.

5. Acceptance of Bylaws

Mr. Jarvis gave a brief summary of the bylaws and stated that staff recommends approval.

(Motion) Mr. Seegmiller introduced a motion to accept the bylaws as presented. The vote favoring approval was unanimous. Chairman Wimmer declared the motion carried.

6. Bicycle Friendly Community Application

Mr. Jarvis gave a brief PowerPoint presentation on the process involved in becoming a Bicycle Friendly Community and stated the City's goal is to achieve a silver rating by February, 2014. Areas of discussion included: Engineering, Education, Encouragement, Enforcement, and Evaluation and Planning.

Responding to a question by Mr. Schmitt regarding how the goal for a silver rating was arrived at, Mr. Jarvis explained that City staff did an assessment of the application and evaluation criteria and determined that silver could be attained based on the resources available to the City.

Mr. Schmitt asked how the Committee can assist in the achievement of a silver rating.

Mr. Jarvis said the Committee can accomplish whatever goals they want and staff will be there to assist. He noted that the Committee can make their own agenda and decide the efforts they would like to undertake and how they can best contribute to the community.

It was the consensus of the Committee that each member should review the application and see where their strengths and passions can best serve in the achievement of a silver rating.

(Motion) Mr. Seegmiller introduced a motion to approve City staff applying to become a Bicycle Friendly Community silver rating by February 2014. The vote favoring approval was unanimous. Chairman Wimmer declared the motion carried.

VI. STAFF REPORT

Mr. Jarvis detailed some of the upcoming items and events that members of City staff are already working on including a bike swap and rally, National Bike Month, Henderson Ride family event, and CICLOVIA. Mr. Jarvis invited members of the Committee to sit on the various event committees.

Mr. Jarvis gave a brief presentation on two projects that are almost complete and said he is seeking the Committee's input and assistance in order to complete the design of the projects. The two projects included the Horizon Drive/I-515 Interchange and Water Street North.

Mr. Floth, Mr. Seegmiller and Chairman Wimmer expressed interest in assisting with the design of the Horizon Drive/I-515 Interchange. Mr. Schmitt, Ms. Neilsen, and Mr. Raucher expressed interest in assisting with the design of the Water Street North project.

VII. PUBLIC COMMENT

There were no comments presented by the public.

VIII. CHAIRMAN/MEMBER COMMENTS

Mr. Jarvis gave the Committee members the opportunity to suggest agenda items for the next meeting.

Mr. Raucher suggested subcommittees and recruiting interested people for some of the tasks and additional assistance.

IX. SET NEXT MEETING

The next meeting was scheduled for February 27, 2013, at 4:00 p.m.

V. ADJOURNMENT:

There being no further business to be discussed, Chairman Wimmer adjourned the meeting at 5:41 p.m.

Respectfully submitted,

April Parra,
Minutes Clerk