

**CITY OF HENDERSON
BICYCLE ADVISORY COMMITTEE
MINUTES
May 22, 2013**

I. CALL TO ORDER

Vice-Chairman Paul Schmitt called the meeting to order at 4:07 p.m., in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

II. CONFIRMATION OF POSTING AND ROLL CALL

Mr. Jarvis confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Multigenerational Center, Whitney Ranch Recreational Center, and Fire Station No. 86.

Present: Vice-Chairman Paul Schmitt
Ron Floth (arrived at 4:24 p.m.)
Nanette Hilton
Dawn Nielsen
Steve Raucher (arrived at 4:12 p.m.)
Scott Seegmiller

Absent: Chairman Richard Wimmer

Staff: Derek Allen, Planner
Brent Gunson, Assistant City Attorney
Liz Halverson, Administrative Assistant II
Scott Jarvis, Project Engineer III
April Parra, Minutes Clerk

III. ACCEPTANCE OF AGENDA

It was noted that New Business, Item A, will be heard immediately following the first Public Comment.

(Motion) Ms. Nielsen introduced a motion to accept the agenda as presented. The vote favoring approval was unanimous. Vice-Chairman Schmitt declared the motion carried.

IV. PUBLIC COMMENT

There were no comments presented by the public.

V. UNFINISHED BUSINESS

a. Review of Bicycle Friendly Community Application and Assignments

The Committee members reviewed the Bicycle Friendly Community Application and the following comments were made regarding the various questions:

1. Question 44, Training for professional drivers (Dawn Nielsen)

Ms. Nielsen said she has a draft paragraph to submit that will be sent to staff for distribution and review by the Committee.

2. Question 16, Specific improvements for next year (Scott Seegmiller)

See discussion under Item a5 "Web Page Suggestions".

3. Question 56, Members to contact businesses regarding Bicycle Friendly Business application

Each Committee member summarized the businesses they contacted and the progress that has been made in the submission of applications.

A discussion ensued regarding incentives for businesses to become Bike Friendly Businesses. Suggestions included: window decals, City-sponsored bike racks, signage, brochures, and links on the City of Henderson's website.

Discussion ensued regarding new City of Henderson Development Code requirements that new businesses and construction to install bike racks on site.

Derek Allen, Planner, said he is open to any ideas the Committee members have regarding ways to incentivize businesses to retrofit their businesses for bike racks.

4. Question 48, Promotion of Bicycling, 3-Foot Law Awareness Bike Ride (Dawn Nielsen)

Ms. Nielsen gave an update and said 3-Foot Law Awareness Bike Ride is scheduled to be held June 1 at 8:00 a.m. in downtown Las Vegas. She noted that there will be a ride, press conference, speakers, music, and giveaways.

Mr. Jarvis suggested that Committee members submit any event photos to the City for future use. He suggested subjects in photos sign a written release for the use of their image by the City of Henderson.

Mr. Jarvis said he would check into putting a link to this event on the City's website.

5. Question 48, Promotion of Bicycling, Web Page Suggestions (Scott Seegmiller)

Mr. Seegmiller distributed a handout that identifies some challenges as well as suggested items to go on the web page.

Mr. Jarvis stated that staff has been working on ways to populate the web page. He encouraged Committee members to submit any ideas to him or via Contact Henderson.

It was the consensus of the Committee that this item will be placed on next month's agenda for discussion.

6. Assignment of new questions to Members to be discussed at next meeting

There was no discussion on this item.

VI. NEW BUSINESS

a. Staff Update on Open Meeting Law, Communication, Creation of subcommittees, and Volunteers

Note: This item was heard immediately following the first Public Comment.

Brent Gunson, Assistant City Attorney, answered questions regarding the Nevada Open Meeting Law that were brought up in the April, 2013,

Bicycle Advisory Committee meeting.

b. Collaboration with Advocacy/User groups in conjunction with trails in the Anthem Area

Chairman Schmitt gave a brief summary of discussions he had with International Mountain Biking Association (IBMA) regarding this item. He suggested that we invite Patrick Kell from IBMA to an upcoming meeting to discuss a collaboration with the IBMA.

c. Creation and Support of a community weekly group ride

There was no discussion on this item.

d. Modification of Bylaws for meeting location and time

This item was continued to the June meeting due to an error in the wording of the item on the agenda.

e. Chairman/Committee member discussion of ideas or questions on items that might improve the City's bicycling culture

There was no discussion on this item.

f. Staff Report on City-sponsored initiatives

There was no report presented by staff.

VIII. PUBLIC COMMENT

Derek Allen, Planner, noted that an educational outreach and bike fair will take place on June 26th (Black Mountain Rec Center) and June 29th (Multi Gen Rec Center) in an effort to distribute information and obtain feedback regarding facilities and amenities that the public would like to see.

IX. CHAIRMAN/MEMBER COMMENTS

There were no comments presented by the Chairman or Committee members.

X. SET NEXT MEETING

The next meeting was scheduled for June 20, 2013, at 4:00 p.m. to 5:30 p.m.

XI. ADJOURNMENT:

There being no further business to be discussed, Vice-Chairman Schmitt adjourned the meeting at 5:42 p.m.

Respectfully submitted,

April Parra,
Minutes Clerk