



TCO Request Requirements

CITY OF HENDERSON
240 Water Street
P.O. Box 95050
Henderson, NV 89009

BUILDING & FIRE SAFETY
702-267-3600
Fax 702-267-3601

Job Address:

Effective May 1, 2005, a **\$396.00 (per permit/address)** fee is due at the time of request.

- The fee includes the required initial inspection and one (1) reinspection prior to the issuance of the certificate.

Letter requesting a Temporary Certificate of Occupancy (TCO) to include:

- Date requested to occupy
- Area(s) to be occupied and reason for TCO request
- Expiration date of TCO to be in compliance for Certificate of Occupancy
- Address of job / project
- Building permit number
- Contact person for TCO

Please address the letter to:

City of Henderson
Building & Fire Safety
Mohammad Jadid, City Building Official
240 Water Street
P.O. Box 95050
Henderson, NV 89009

Please attach this page and deliver to the Development Services Center.

If you have any questions, please call 702-267-3620