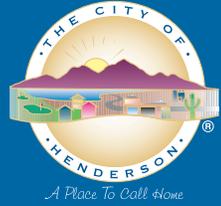


## Checklist

- Original Signed & Notarized Application
- Fee (\$156 application fee)
- Copy of Deed
- Copy of Legal Description
- Copy of Most Recent Assessor's Parcel Map
- Site Plan (one folded 24" x 36" and one 11" x 17")
  - Name of project
  - Total Acreage
  - Lot lines, including dimensions
  - Vicinity map, north arrow, scale
  - Street access to site, including width of proposed driveways, street names, intersections, centerline, and ultimate right-of-way dimensions
  - For abutting parcels, provide zoning, Comprehensive plan land use designation, name of project, landscaping, public lighting, and/or security wall plans
  - Design and construction specification
  - Landscape area to be maintained
  - Plan showing landscape/open space to be maintained, include sq. ft. of areas
  - Landscape plan to include plant, shrub and tree quantities and species
- Owner Petition
  - Names of property owners whose property will be assessed
  - Addresses of above property owners
  - Description of all tracts of land or residential units that will be subject to an assessment.
- Justification Letter
  - Name of project
  - Explanation of the intent of the application
  - Listing of total number of lots, including acreage, land use, and zoning
  - Describe how the action will be in the best interest of the public and will not be injurious to the health, safety, and general welfare of the community.
  - Describe how the proposed action is consistent with the City of Henderson Development Code and Comprehensive Plan.
  - Cost analysis, including long-term maintenance costs
  - Describe how the design of the proposed improvements are compatible with the character of the area in which they are located

City of Henderson  
Community Development  
240 Water Street  
P.O. Box 95050  
Henderson, NV 89009-5050

The City of Henderson  
**Landscape  
Maintenance  
District**



**Application  
Form**

Application Fee  
**\$156**

**Community  
Development**

240 Water Street  
P. O. Box 95050  
Henderson, NV 89009-5050

Phone: 702-267-3640  
FAX: 702-267-3603

Website: [www.cityofhenderson.com](http://www.cityofhenderson.com)



# The City of Henderson Landscape Maintenance District

## Application Form

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number(s): \_\_\_\_\_

Existing Zoning: \_\_\_\_\_ Comprehensive Plan Land Use: \_\_\_\_\_

Gross Acres: \_\_\_\_\_ Planning Area/Master Plan \_\_\_\_\_

Intent of this Request: \_\_\_\_\_

Related Applications: \_\_\_\_\_

<b>Property Owner</b>	Name _____		
	Address _____		City _____
	State _____	Zip Code _____	Phone (    ) _____ E-Mail _____
<b>Applicant</b>	Name _____ Company _____		
	Address _____		City _____
	State _____	Zip Code _____	Phone (    ) _____ E-Mail _____
<b>Contact Person</b>	Name _____ Company _____		
	Address _____		City _____
	State _____	Zip Code _____	Phone (    ) _____ E-Mail _____
	Fax (    ) _____		Alternate Phone (    ) _____
	<small>The person listed as contact will be contacted to attend staff review, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.</small>		
<b>Ownership Disclosure</b>	Please list all individuals and entities with an ownership interest in the Applicant and the Owners. Said list should include, without limitation, any and all general partners, corporate officers and managers of limited liability companies with an interest in the Applicant and the Owner.		
	<b>Name</b>	<b>Relationship/Position</b>	<b>% of Ownership</b>

By signing this document I acknowledge that to the best of my knowledge, the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in the applicant and the owner. Only original notary accepted.

Property Owner's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

<b>NOTARY</b>	This instrument was acknowledged before me on _____  Signature _____
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For Office Use Only									
<b>CLMD#</b>									
<b>Accepted by</b>									
<b>Date</b>									