

Checklist

- Original signed & notarized application
- Fee (\$661 application fee)
- Copy of deed
- Copy of legal description
- Copy of most recent assessor's parcel map
- Project of significant impact report (if applicable per 19.6.3.A.4)
- Justification letter
 - Name of project
 - Explain intent of map; if amending, explain changes from original approval
- AutoCad file of map boundary (contact project planner once assigned)
- Tentative map (one legible 11" x 17" print and one legible 24" x 36" print)
 - Title of the proposed subdivision
 - Number and types of units (single-family, condominium, commercial)
 - Lot sizes (include minimum, maximum, and average for residential)
 - Building setbacks
 - Names and zoning of abutting subdivisions
 - Vicinity map, date, north arrow & scale
 - Location and size of existing and proposed utilities
 - Lot line, including dimensions
 - Approximate radii of all curves
 - Indicate the number of each drawing sheet, the total number of sheets, and the particular page's relation to the total number of drawing sheets

- All existing structures and other physical features that would influence the layout and design of the subdivision
 - Within 300 feet of the subdivisions, include:
 - Existing streets, rights-of-way widths, pavement widths, direction of drainage, and street names
 - Existing drainage channels
- List waivers from Title 19 or CCUSD on coversheet or provide statement on coversheet that map complies with all standards.
- Connectivity Index per 19.7.3.D (if applicable)
- Hillside Development (if applicable)
 - If project is located within the hillside overlay, refer to hillside checklist for additional requirements.
 - If located within the hillside overlay, provide 3-D model, physical model or other model as approved by staff of existing site conditions and the proposed development. Model(s) to be submitted and reviewed at time of the initial application.

Tentative Map



Application Form

Application Fee
\$661



Community Development and Services

240 Water St.
P. O. Box 95050
Henderson, NV
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

cityofhenderson.com



Tentative Map Application Form

Project Name _____

Project Location _____

Assessor's Parcel Number(s) _____ SAM # _____

Existing Zoning _____ Comprehensive Plan Land Use _____ Gross Acres _____

Provide Number of Lots by Use:

Single-Family _____ Commercial _____ Industrial _____ Townhouse _____ Total Number of Lots _____

Apartments _____ Condominiums _____ Common _____ Other (explain) _____ Density _____ Mansion Apartments _____

Intent of this Request _____

Related Applications _____

Property Owner	Name _____ Company _____																		
	Address _____ City _____																		
	State _____ ZIP Code _____ Phone () _____ Email _____																		
Applicant	Name _____ Company _____																		
	Address _____ City _____																		
	State _____ ZIP Code _____ Phone () _____ Email _____																		
Contact Person	Name _____ Company _____																		
	Address _____ City _____																		
	State _____ ZIP Code _____ Phone () _____ Email _____																		
	Fax () _____ Alternate Phone () _____																		
	<small>The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.</small>																		
Ownership Disclosure	<p>Please list all individuals and entities with an interest in the applicant and the owners. Said list should include, without limitation, any and all general partners, corporate officers and managers of limited liability companies with an interest in the applicant and the owner.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Name</th> <th style="width: 40%;">Relationship/Position</th> <th style="width: 20%;">% of Ownership</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name	Relationship/Position	% of Ownership															
Name	Relationship/Position	% of Ownership																	

By signing this document I acknowledge that to the best of my knowledge the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in either the applicant or owner. Only original notary accepted.

Property Owner Signature _____

Print Name _____

NOTARY	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.
	_____ Notary Public

For Office Use Only									
CTMA#									
Accepted by									
Date									