



HENDERSON COMMUNITY SAFETY EXPO 2017

Saturday, October 14, 2017 | 11am-3pm
Henderson Fire Training Center | 401 Parkson Rd.



REGISTRATION AND INFORMATION FORM

\$125 Booth Registration Fee ♦ \$25 for Non-Profit Organizations

Registration and Payment Deadline: Thursday, September 21, 2017

Business Name _____ Contact Name _____

Address _____ City, State, ZIP _____

Cell Phone _____ Email _____

Non-Profit EIN # _____ For-Profit License # _____

Briefly describe the product or service you will be showcasing at the Community Safety Expo.

Registration Fee - includes one 10-foot by 10-foot tent canopy, one 8-foot table and two chairs: **\$125 or \$25**

Do you require extra tables - for an additional \$10 each:	\$
Do you require extra chairs - for an additional \$5 each:	\$
Total Registration Fee:	\$

Vehicle and Activity Display Area - prior approval is needed. Send full vehicle(s) description and square footage needs to Kathleen Richards.

Will you be displaying a vehicle	Brief Description and Size
Will you need additional space for activities	Brief Description and Size

HOLD HARMLESS AGREEMENT

By my signature hereon, I have the authority on behalf of the participating party as registered for this event. I hereby release and discharge the City of Henderson and their officers, members, agents, employees, and other persons connected with this event from any and all known or unknown damages, injuries, losses, judgments and/or claims for any cause whatsoever suffered by me personally or to my property, the participating party or its property, as well as anyone under my direction or control.

I also agree to indemnify, without reservation or qualification, all of the aforementioned persons from any and all liability occasioned by or resulting from any conduct of any person assisting or cooperating with me and/or under my direction or control.

I have read and understand the foregoing and realize that my signature hereon limits my rights by law.

Signature _____ Date _____

Print Name _____

Additional Contact _____ Cell Phone _____

Please Return Registration Form and Check Payable To:

Henderson Fire Department – Expo 2017
P.O. Box 95050 ▪ MSC 133 ▪ Henderson, NV 89009-5050
702-267-2222 phone ▪ 702-267-2223 fax ▪ Kathleen.Richards@cityofhenderson.com email



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RULES AND REGULATIONS

- 1. Thank you for participating in the Henderson Community Safety Expo on Saturday, October 14, 2017.**
 - Event location is the Henderson Fire Training Center, 401 Parkson Rd.
 - Booth registration fee for a for-profit business is \$125. This includes one 10-foot by 10-foot tent canopy, one 8-foot banquet table and two folding chairs.
 - Booth registration fee for a non-profit organization is \$25. This includes one 10-foot by 10-foot tent canopy, one 8-foot banquet table and two folding chairs.
 - Additional charges apply for extra tables, extra chairs and electrical power. There is very limited availability for electrical power.
 - Participant setup time is 9am-10:45am. YOU MUST BE READY BY 11AM.
 - Event time is 11am-3pm.
 - Participant teardown time is 3pm-4pm.
- 2. Exhibitors must showcase a product or service that promotes public safety, health and wellness. The Expo's purpose is to provide education and increase awareness of community resources for public safety, fire and crime prevention, injury prevention and risk reduction. If your product or service does not meet the criteria, you may be eligible to sponsor the event. For information about sponsorship, visit cityofhenderson.com/sponsor or email sponsor@cityofhenderson.com.**
- 3. The City of Henderson has the right to refuse exhibitor and sponsor participation if their product or information is outside the intended scope of the Community Safety Expo or does not meet the City of Henderson's sponsorship guidelines.**
- 4. Display of vehicles and large-area activities need to be approved prior to the event. Contact Kathleen Richards via email with specific square footage requirements.**
- 5. Exhibitors and sponsors agree to the use of photographs and videos taken at the Expo for promotional purposes. Any photos taken at the event are property of the City of Henderson.**
- 6. Sales are prohibited.**
- 7. Payment is due with the registration form, payable to City of Henderson. Exhibitor booth space is not guaranteed until payment is received.**
- 8. Cancellations must be submitted in writing prior to Thursday, September 21, 2017 to receive a full refund. No refunds will be given after that date.**

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