

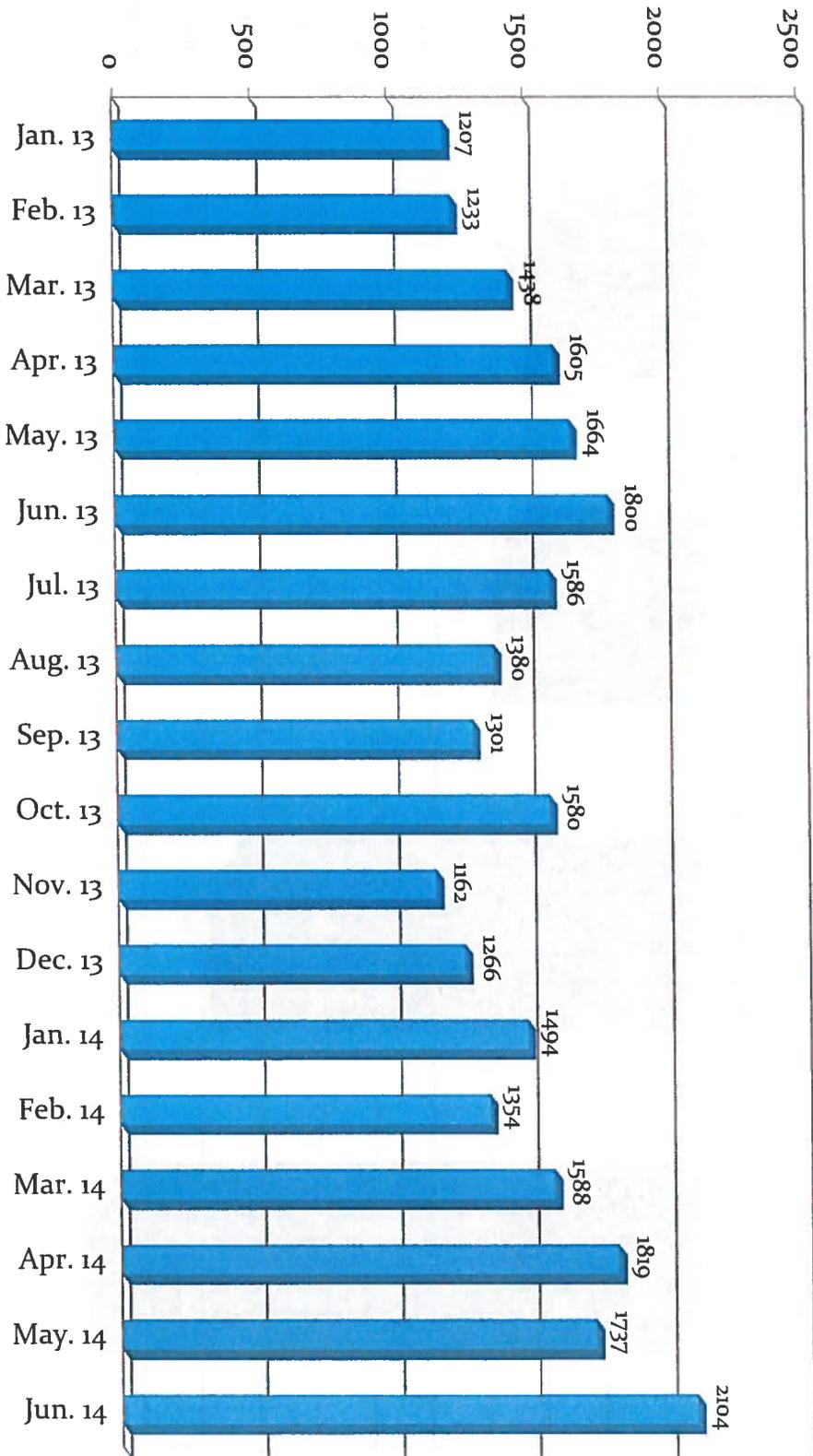


# **Development Services Center**

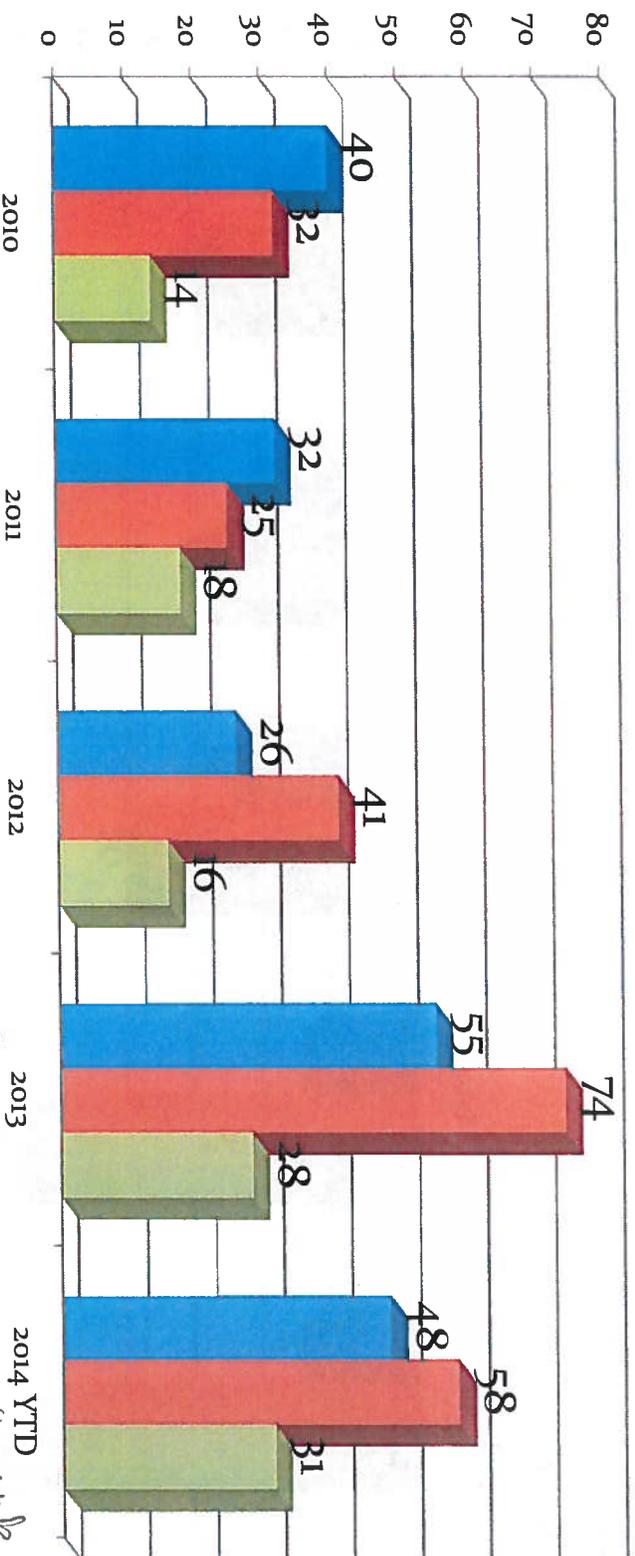
## **Performance Report**

**For the month ending June 30, 2014**

# Total Number of Monthly Reviews Last 18 Months



# Yearly Site Design Submittals Received Civil Improvements, Hydrology Studies, Traffic Studies (1<sup>st</sup> Review Only)

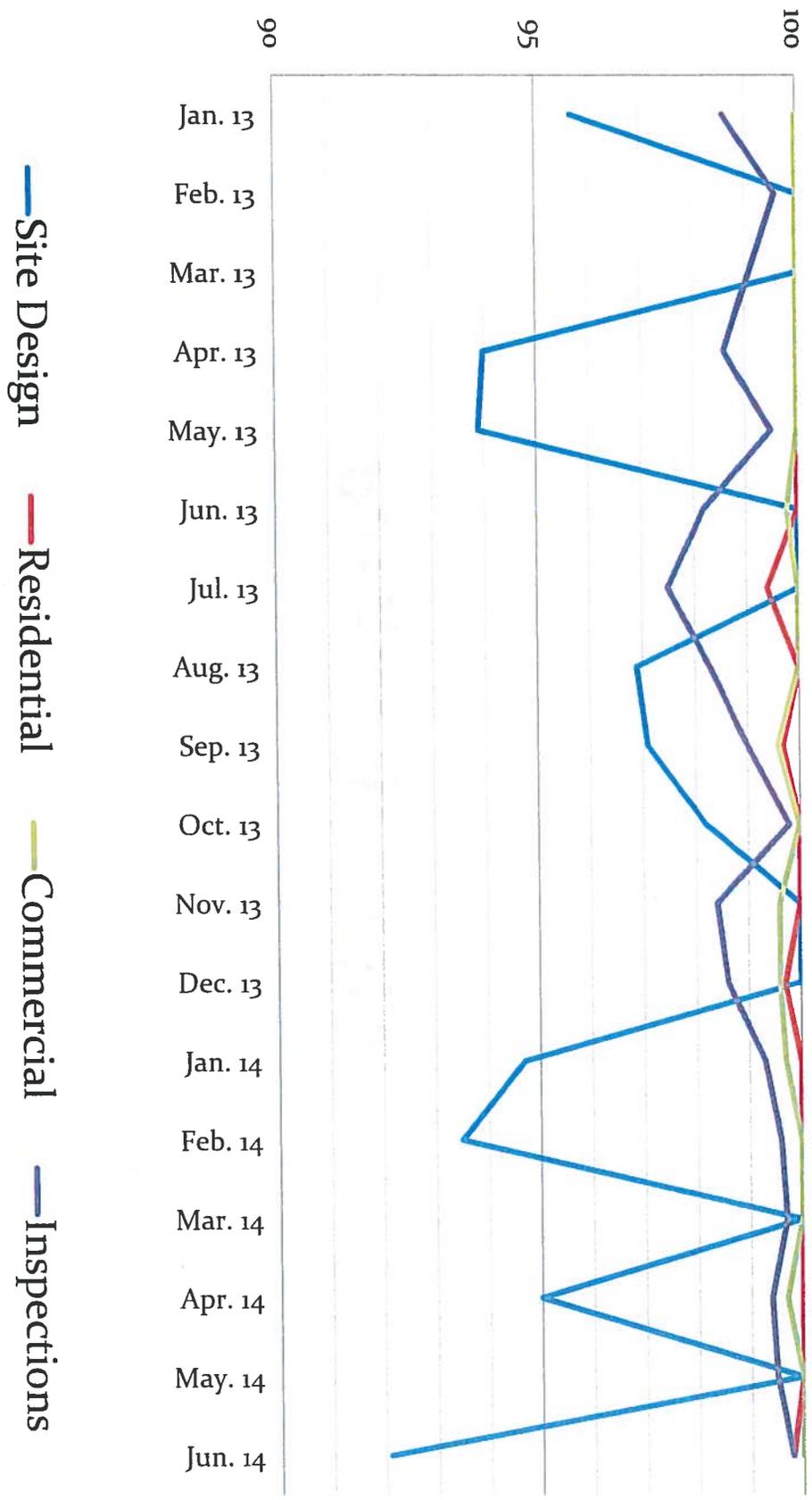


\* multiple  
packages  
(Jan-Jun)

■ Civil Improvements    ■ Hydrology Studies    ■ Traffic Studies

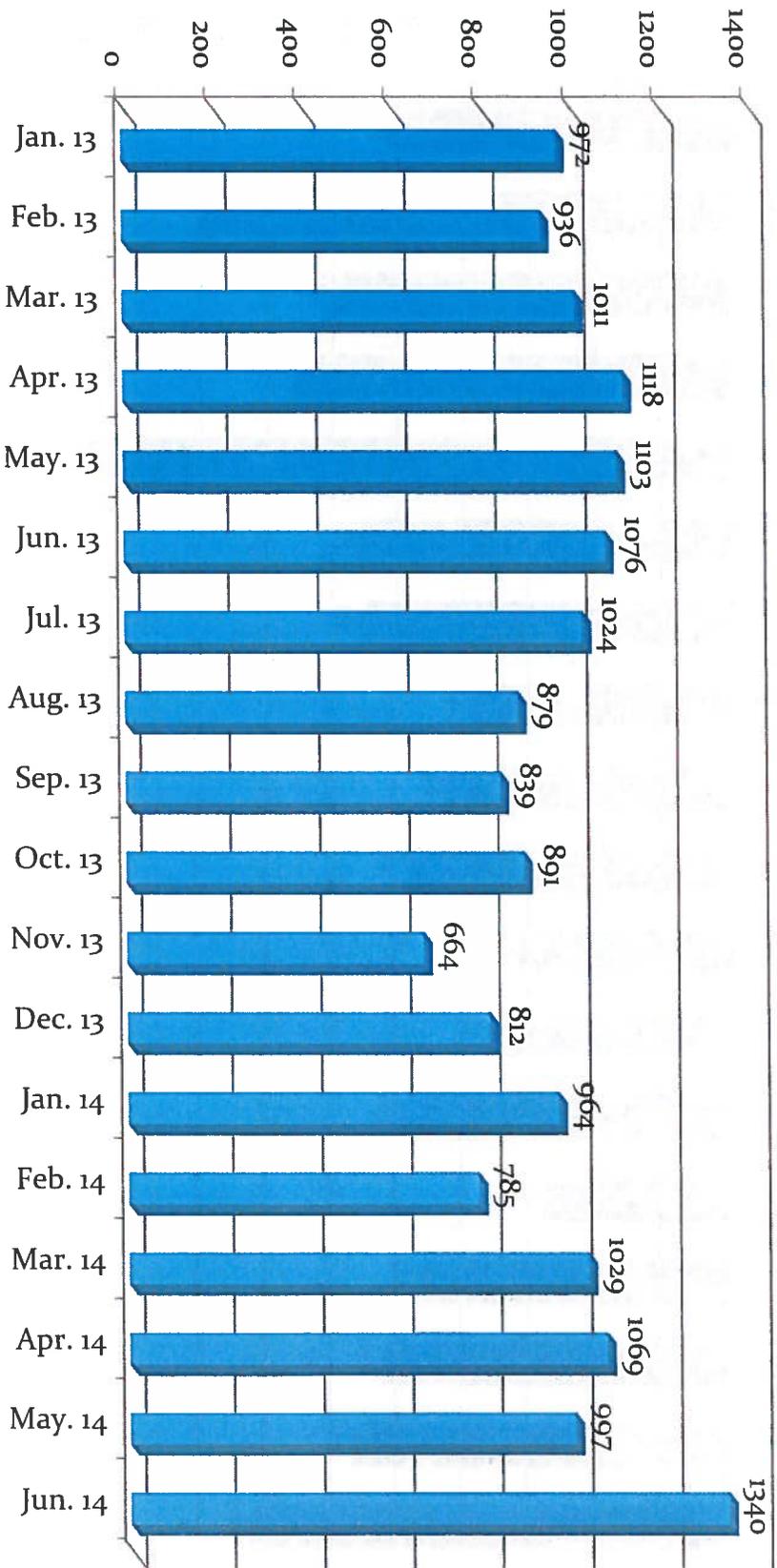
# Development Industry Report Card

Last 18 Months (percent on-time)



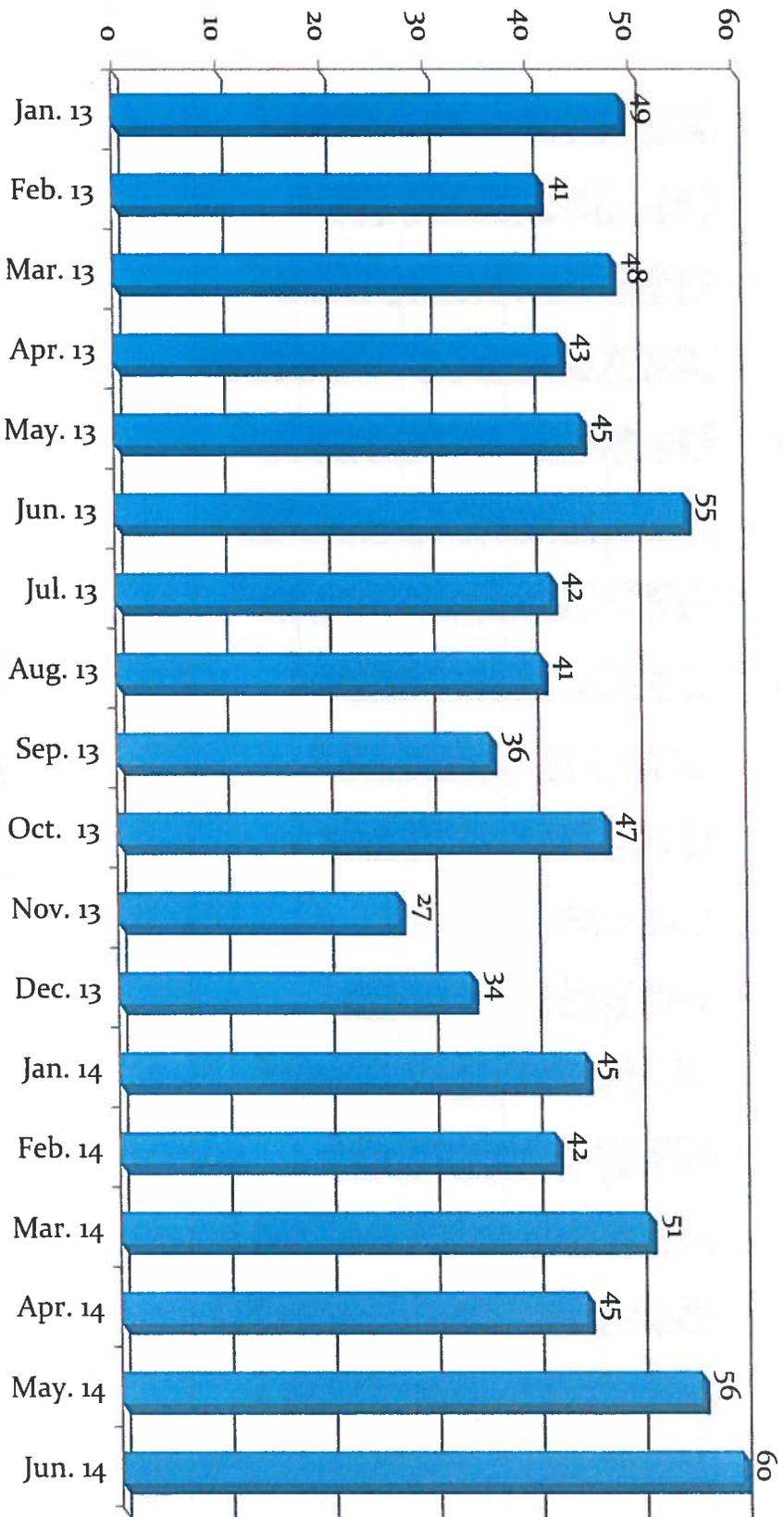
# Total Permits Issued

Last 18 Months



# Commercial Permits Issued

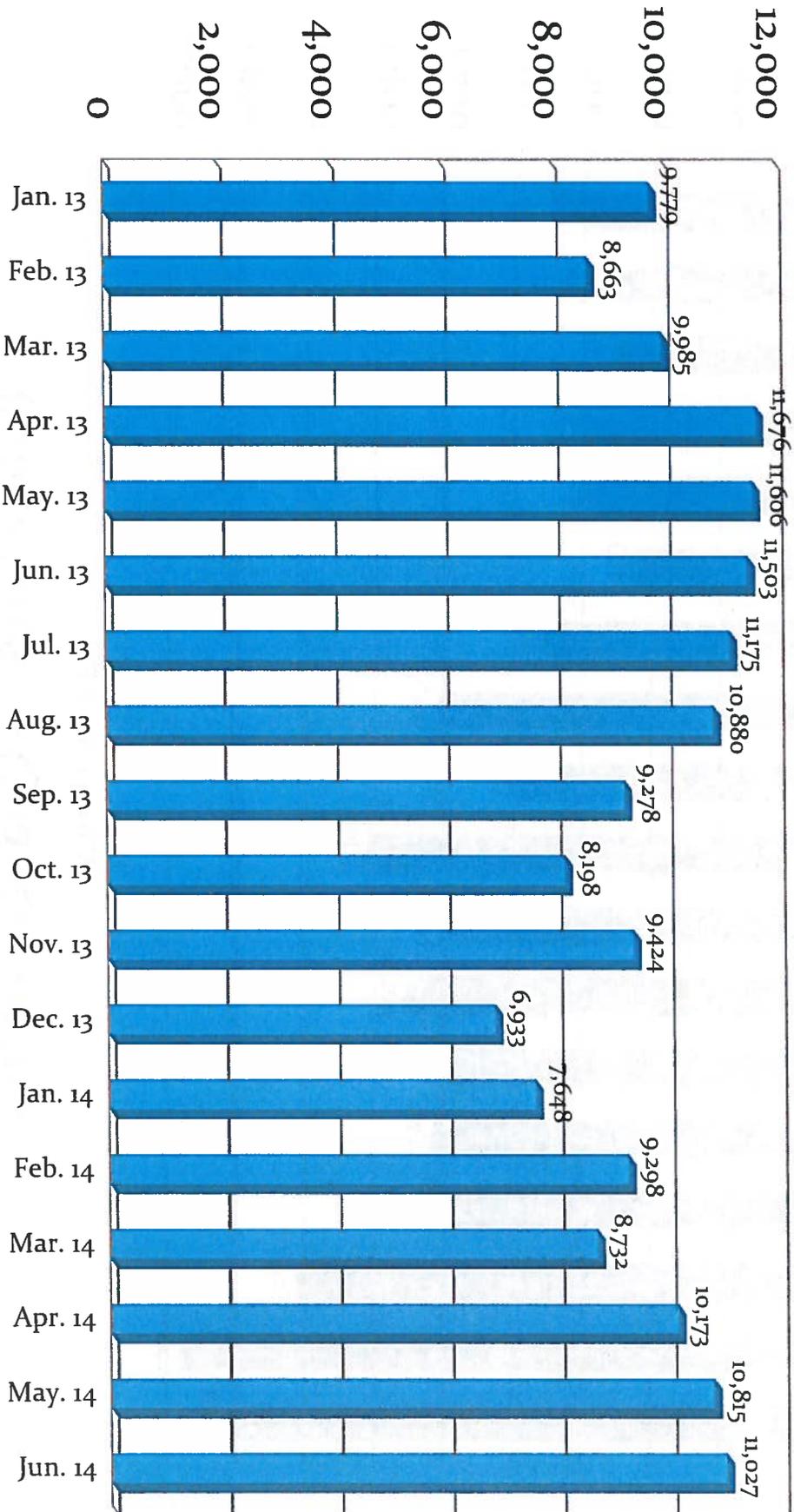
Last 18 Months



# **Inspection Activity**

# Total Monthly Building Inspections

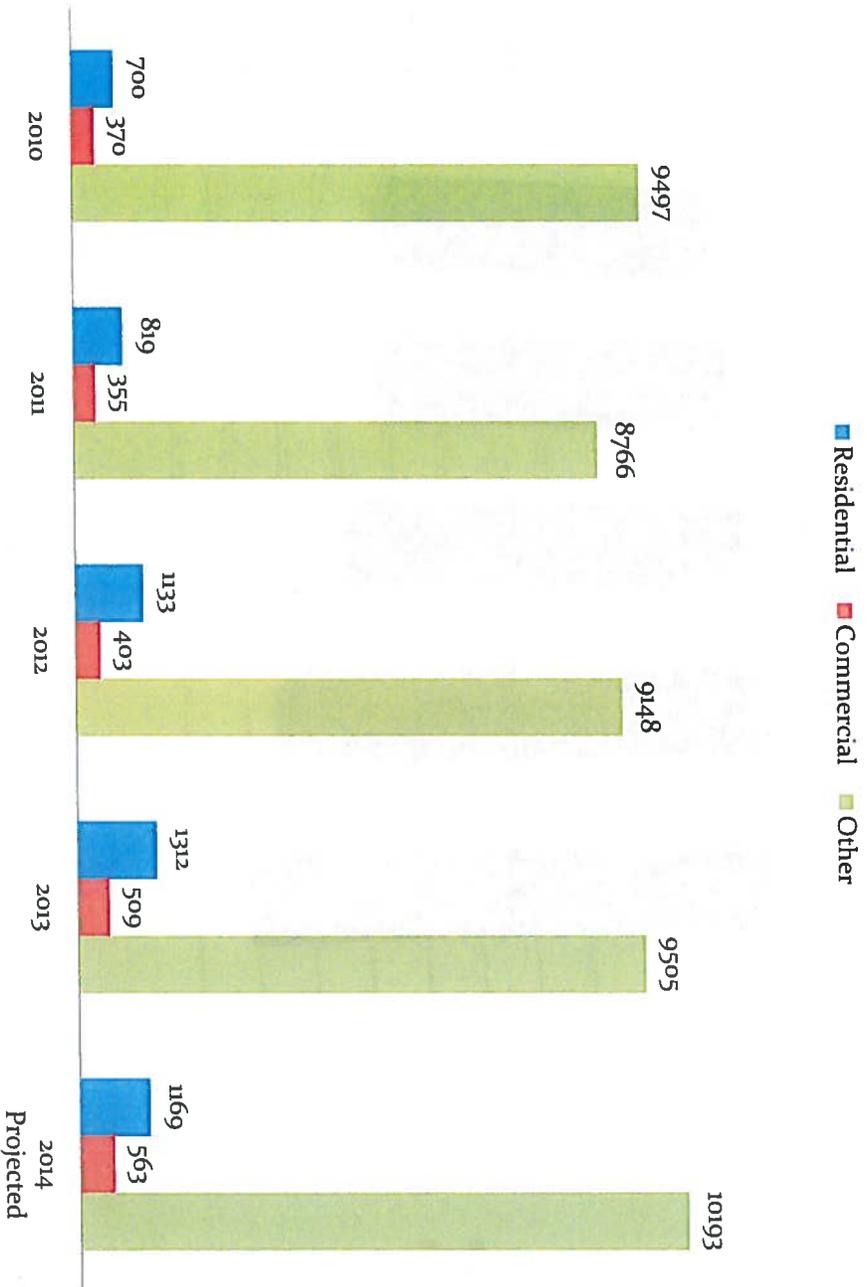
Last 18 Months



# 5- Year Comparison

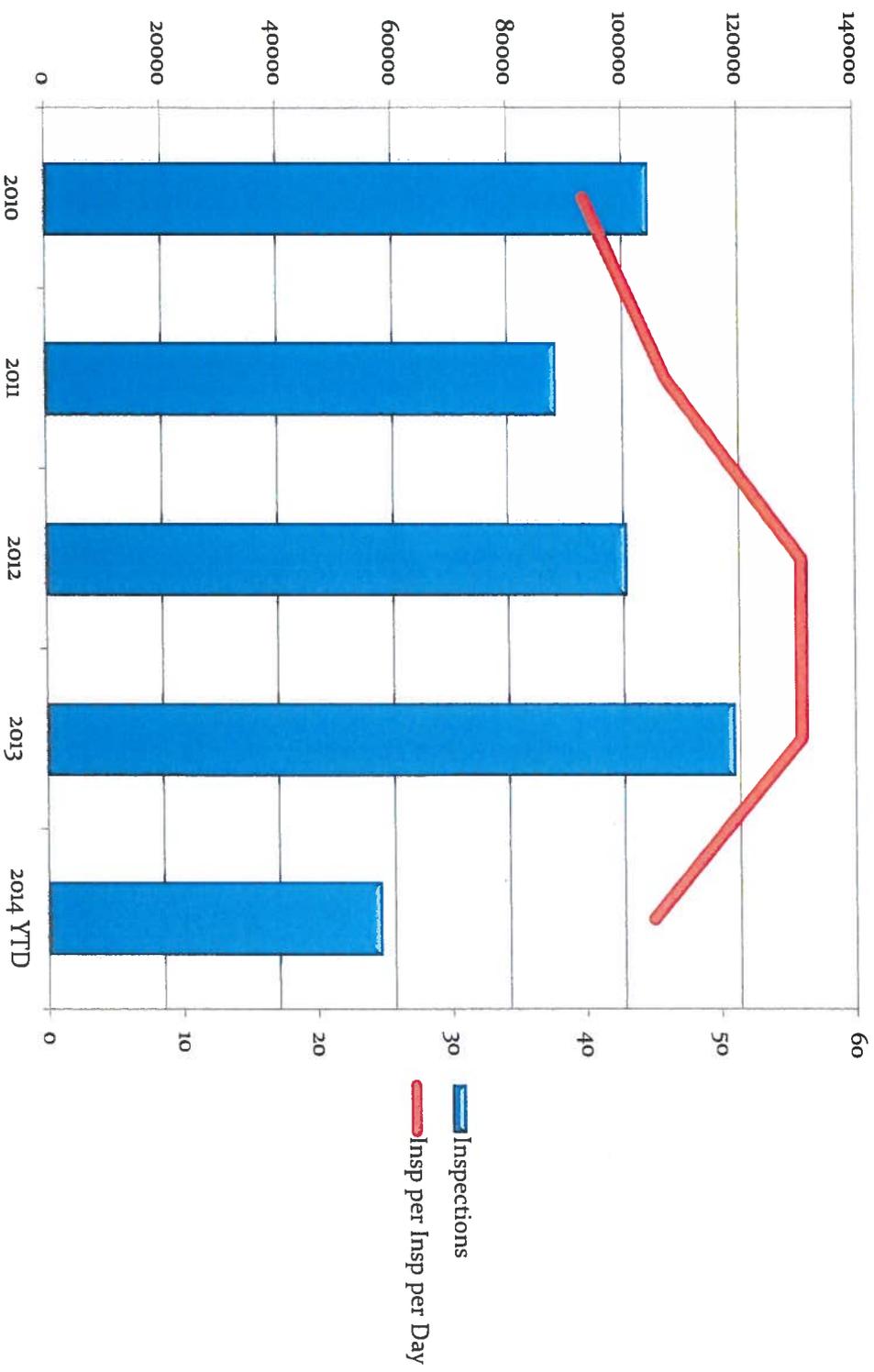
# Permitting Trends

## Five Year Comparison (2014 Projected)



# Number of Inspections per Inspector per Day

## Five Year Comparison



**City of Henderson-Development Services Center**  
**Schedule of Revenues, Expenses, and Changes in Net Assets (Unaudited)**  
**Fiscal Year: 2014**  
**For the Quarter Ended June 30, 2014**

	<u>Revised FY</u> <u>2014 Budget</u>	<u>FY 2014 YTD</u>	<u>Variance</u> <u>to Budget</u> <u>Over</u> <u>(Under)</u>	<u>FY 2013 Actual</u> <u>(Thru 06/30)</u>	<u>Comparison</u> <u>of FY13 to</u> <u>FY14 Thru</u> <u>06/30</u>
<b>REVENUES</b>					
Licenses and Permits	\$ 3,351,314.00	\$ 3,524,275.61	5.16%	\$ 3,255,188.62	8.27%
Charges for Services	8,143,444.00	9,187,170.95	12.82%	5,405,229.44	69.97%
Interest	80,000.00	84,019.26	5.02%	83,479.97	0.65%
Increase (decrease) in fair value of investments	-	-	0.00%	(139,388.00)	-100.00%
Miscellaneous	5,242.00	6,312.98	20.43%	5,918.30	6.67%
<b>Total revenues</b>	<b>11,580,000.00</b>	<b>12,801,778.80</b>	<b>10.55%</b>	<b>8,610,428.33</b>	<b>48.68%</b>
<b>EXPENSES</b>					
Salaries	4,563,659.00	4,442,763.36	-2.65%	3,783,075.12	17.44%
Benefits	1,735,715.00	1,714,226.82	-1.24%	1,394,916.91	22.89%
Operating	4,814,385.00	4,110,549.49	-14.62%	3,244,921.22	26.68%
Depreciation	50,000.00	48,775.00	-2.45%	46,720.00	4.40%
<b>Total expenses</b>	<b>11,163,759.00</b>	<b>10,316,314.67</b>	<b>-7.59%</b>	<b>8,469,633.25</b>	<b>21.80%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In	-	-	0.00%	1,000,150.00	-100.00%
Less: Transfers Out	(652,371.00)	(652,371.00)	0.00%	(1,302,371.00)	-49.91%
<b>Total other financing sources (uses)</b>	<b>(652,371.00)</b>	<b>(652,371.00)</b>	<b>0.00%</b>	<b>(302,221.00)</b>	<b>115.86%</b>
<b>CHANGE IN NET ASSETS</b>	<b>\$ (236,130.00)</b>	<b>\$ 1,833,093.13</b>	<b>876.31%</b>	<b>\$ (161,425.92)</b>	<b>-1235.56%</b>
<b>WORKING CAPITAL BEGINNING OF YEAR</b>					
Current fiscal year operational income		\$ 6,830,548.08			
DSC system upgrade transfer		2,483,093.13			
Change in long term liabilities		(650,000.00)			
Acquisition of capital assets		-			
Current fiscal year to date depreciation		(17,618.00)			
<b>WORKING CAPITAL END OF PERIOD</b>		<b>48,775.00</b>			
		<b>\$ 8,694,798.21</b>			

**City of Henderson-Development Services Center**  
**Schedule of Full Time Equivalents (FTEs)**  
**For the Periods: June 2010 through June 2014**

<u>Period</u>	<u>FTE's</u>	<u>% Change</u>
Jun-10	55	N/A
Jun-11	55	0.00%
Jun-12	40	-27.27%
Jun-13	44	10.00%
Jun-14	55	25.00%

# City of Henderson-Development Services Center

## Revenues-Fund Rollup

Fiscal Year: 2014

For the Quarter Ended June 30, 2014

<u>ACCOUNT DESCRIPTION</u>	<u>Revised FY 2014</u> <u>Budget</u>	<u>FY14 YTD</u> <u>Revenues</u>	<u>Variance to Budget</u> <u>Over (Under)</u>	<u>Percent</u> <u>Variance to</u> <u>Budget</u>
<b><u>LICENSES AND PERMITS REVENUE</u></b>				
Building Permits	\$ 2,705,300.00	\$ 2,830,226.18	\$ 124,926.18	4.62%
Premium Service	107,000.00	123,531.00	16,531.00	15.45%
Electrical Permit	-	96.74	96.74	100.00%
Plumbing Permit	164,700.00	164,730.84	30.84	0.02%
Fire Permits	344,314.00	370,036.00	25,722.00	7.47%
Mechanical Permit	30,000.00	35,654.85	5,654.85	18.85%
<b>Total Licenses and Permit Revenue</b>	<b>3,351,314.00</b>	<b>3,524,275.61</b>	<b>172,961.61</b>	<b>5.16%</b>
<b><u>CHARGES FOR SERVICES REVENUE</u></b>				
Civil Engineering Fees	61,778.00	74,835.00	13,057.00	21.14%
Community Development Fees	15,159.00	17,652.33	2,493.33	16.45%
Community Dev Plans Check Fees	275,000.00	311,181.65	36,181.65	13.16%
Expedited Civil Eng Review	682,000.00	705,273.91	23,273.91	3.41%
Fire Inspections	-	153.00	153.00	100.00%
Fire Prevention Fees	880,000.00	939,333.40	59,333.40	6.74%
Fire Review	450,000.00	521,824.38	71,824.38	15.96%
Hydrology Study Reviews	127,000.00	144,700.00	17,700.00	13.94%
Plan Check Fees	924,900.00	1,003,458.32	78,558.32	8.49%
Plan Check Fees Building	1,000,000.00	1,096,914.98	96,914.98	9.69%
Quality Control Fees	9,062.00	9,100.00	38.00	0.42%
Records Management Fees	237,000.00	258,106.46	21,106.46	8.91%
Traffic Study Reviews	24,700.00	24,700.00	-	0.00%
Technology Fees - DSC	236,000.00	261,425.87	25,425.87	10.77%
Fire Safety Square Footage Fee	560,000.00	630,492.00	70,492.00	12.59%
Building & Fire Safety Admin.	171,344.00	185,417.71	14,073.71	8.21%
DSC Administration	100,000.00	113,601.73	13,601.73	13.60%
Cashier Charge	37,833.00	48,734.49	10,901.49	28.81%
Permitting	300,066.00	328,602.23	28,536.23	9.51%
Fire Marshal Administration	85,000.00	97,030.23	12,030.23	14.15%
Capital Acquisition	90,000.00	100,251.05	10,251.05	11.39%
Reserve Fund Allocation	365,000.00	401,105.14	36,105.14	9.89%
Quality Control Inspections	1,511,602.00	1,913,277.07	401,675.07	26.57%
<b>Total Charges for Services Revenues</b>	<b>8,143,444.00</b>	<b>9,187,170.95</b>	<b>1,043,726.95</b>	<b>12.82%</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
Interest Unrestricted	80,000.00	84,019.26	4,019.26	5.02%
Miscellaneous	5,242.00	6,312.98	1,070.98	20.43%
<b>Total Miscellaneous Revenues</b>	<b>85,242.00</b>	<b>90,332.24</b>	<b>5,090.24</b>	<b>5.97%</b>
<b>TOTAL REVENUES</b>	<b>11,580,000.00</b>	<b>12,801,778.80</b>	<b>1,221,778.80</b>	<b>10.55%</b>
<b>OTHER FINANCING SOURCES: TRANSFERS IN</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>\$ 11,580,000.00</b>	<b>\$ 12,801,778.80</b>	<b>\$ 1,221,778.80</b>	<b>10.55%</b>

**City of Henderson-Development Services Center**

Expenses-Fund Rollup

Fiscal Year: 2014

For the Quarter Ended June 30, 2014

ACCOUNT DESCRIPTION	Revised FY 2014	FY 2014 Expense to	Variance to	Percent
	Budget	Date	Budget (Over) Under	Variance to Budget
<b>SALARIES</b>				
Salaries - Full Time	\$ 4,111,636.00	\$ 4,031,853.45	\$ 79,782.55	1.94%
Salaries - Part Time	72,966.00	52,736.60	20,229.40	27.72%
Salaries - Over Time	148,372.00	147,519.39	852.61	0.57%
Salaries - Bonus Pay	960.00	960.00	-	0.00%
Salaries - Holiday Pay	3,630.00	1,073.14	2,556.86	70.44%
Salaries - Out of Class	19,634.00	2,598.95	17,035.05	86.76%
Salaries - Vacation	49,000.00	48,855.67	144.33	0.29%
Salaries - Sick Leave	145,400.00	145,224.40	175.60	0.12%
Salaries - Call Out	12,061.00	11,941.76	119.24	0.99%
<b>Total Salaries Expense</b>	<b>4,563,659.00</b>	<b>4,442,763.36</b>	<b>120,895.64</b>	<b>2.65%</b>
<b>BENEFITS</b>				
Insurance Employ Med Teamsters	399,714.00	398,869.27	844.73	0.21%
Insurance Employ Med Self Fund	87,318.00	85,767.93	1,550.07	1.78%
Medicare	67,772.00	66,066.96	1,705.04	2.52%
Retirement (PERS)	1,040,503.00	1,027,577.28	12,925.72	1.24%
Workmen's Compensation	87,847.00	87,752.73	94.27	0.11%
Clothing Allowance	30,544.00	30,539.29	4.71	0.02%
Vantage Care Expense	9,558.00	7,703.06	1,854.94	19.41%
Life Insurance Teamsters	3,863.00	1,947.72	1,915.28	49.58%
LTD Insurance Teamsters	5,631.00	5,601.57	29.43	0.52%
AD&D Insurance Teamsters	965.00	486.68	478.32	49.57%
Retiree Medical Pricing	2,000.00	1,914.33	85.67	4.28%
<b>Total Benefits Expense</b>	<b>1,735,715.00</b>	<b>1,714,226.82</b>	<b>21,488.18</b>	<b>1.24%</b>
<b>OPERATING</b>				
City Engineering	2,176,106.00	2,015,243.81	160,862.19	7.39%
Contract Maintenance	13,849.00	10,352.68	3,496.32	25.25%
Professional Services	303,546.00	136,269.21	167,276.79	55.11%
Contract Labor	460.00	-	460.00	100.00%
Electricity	52,000.00	34,494.72	17,505.28	33.66%
Natural Gas	1,250.00	809.55	440.45	35.24%
Sewer	5,800.00	2,970.39	2,829.61	48.79%
Telephone-Cellular/Pagers	31,699.00	27,594.93	4,104.07	12.95%
Telephone-Data Lines	4,900.00	4,199.58	700.42	14.29%
Trash	700.00	-	700.00	100.00%
Water	5,500.00	5,261.46	238.54	4.34%
Facilities Repairs & Maint.	702.00	-	702.00	100.00%
Equipment Repairs & Maint.	527.00	-	527.00	100.00%
Clothing & Protective Gear	7,050.00	1,359.74	5,690.26	80.71%
Connection Fees	28,284.00	12,390.27	15,893.73	56.19%
Dues, Fees, Memberships	5,409.00	3,545.00	1,864.00	34.46%
Fees, Permits, Licenses	800.00	750.00	50.00	6.25%
Minor Computer Equipment	2,250.00	735.22	1,514.78	67.32%
Minor Equipment	1,500.00	-	1,500.00	100.00%
Operating Expenses	50,558.00	23,949.30	26,608.70	52.63%
Operating Materials	2,202.00	205.52	1,996.48	90.67%
Postage & Freight	4,964.00	1,347.10	3,616.90	72.86%
Printing/Copying/Newsletters	3,058.00	406.86	2,651.14	86.70%
Public Education costs	1,250.00	-	1,250.00	100.00%
Rentals	304.00	-	304.00	100.00%
Computer Software	500.00	-	500.00	100.00%
Training & Tuition	20,471.00	17,703.29	2,767.71	13.52%
Maps and Code Books	20,000.00	10,151.75	9,848.25	49.24%
Administrative Costs	1,079,559.00	1,079,559.00	-	0.00%
City Shop Charges	203,025.00	203,025.00	-	0.00%
Computer Maintenance Charges	98,527.00	98,527.00	-	0.00%
PBX Internal Charges	52,880.00	52,880.00	-	0.00%
Computer License Internal Chgs	219,157.00	219,157.00	-	0.00%
Xerox Contract Internal Charge	47,193.00	47,193.00	-	0.00%
Property & Liability Assessment	37,422.00	37,422.00	-	0.00%
Credit Card Pmt Discount Fee	60,000.00	59,681.11	318.89	0.53%
<b>Total Operating Expense</b>	<b>4,543,402.00</b>	<b>4,107,184.49</b>	<b>436,217.51</b>	<b>9.60%</b>
<b>CAPITAL</b>				
Major Equipment	20,983.00	3,365.00	17,618.00	83.96%
Vehicles	250,000.00	-	250,000.00	100.00%
<b>Total Capital Expense</b>	<b>270,983.00</b>	<b>3,365.00</b>	<b>267,618.00</b>	<b>98.76%</b>
<b>DEPRECIATION EXPENSE</b>				
	<b>50,000.00</b>	<b>48,775.00</b>	<b>1,225.00</b>	<b>2.45%</b>
<b>TOTAL EXPENSES</b>				
	<b>11,163,759.00</b>	<b>10,316,314.67</b>	<b>847,444.33</b>	<b>7.59%</b>
<b>TRANSFERS OUT</b>				
	<b>2,371.00</b>	<b>2,371.00</b>	<b>-</b>	<b>0.00%</b>
<b>TRANSFER OUT FOR SYSTEM UPGRADE</b>				
	<b>650,000.00</b>	<b>650,000.00</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL OTHER FINANCING USES: TRANSFERS OUT</b>				
	<b>652,371.00</b>	<b>652,371.00</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL EXPENSES AND OTHER FINANCING USES</b>				
	<b>\$ 11,816,130.00</b>	<b>\$ 10,968,685.67</b>	<b>\$ 847,444.33</b>	<b>7.17%</b>

**CITY OF HENDERSON  
DEVELOPMENT SERVICES ENTERPRISE FUND  
COMPARATIVE BALANCE SHEETS  
JUNE 30, 2014**

<b>ASSETS</b>	<b>2014</b>	<b>June 2013</b>
<b>CURRENT ASSETS:</b>		
Cash and investments	\$ 9,387,700	\$ 7,594,431
Accounts receivable	-	-
Due from other governments	-	-
Accrued interest receivable	22,382	16,017
Total current assets	<u>9,410,082</u>	<u>7,610,448</u>
<b>PROPERTY, PLANT AND EQUIPMENT:</b>		
Improvements other than buildings	1,206,116	1,206,116
Machinery and equipment	2,901,974	2,884,356
Construction in progress	-	-
Total property and equipment	<u>4,108,090</u>	<u>4,090,472</u>
Less accumulated depreciation	<u>(3,512,130)</u>	<u>(3,463,355)</u>
Net property, plant and equipment	<u>595,960</u>	<u>627,117</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 10,006,042</u></b>	<b><u>\$ 8,237,565</u></b>
<b>CURRENT LIABILITIES (payable from current assets):</b>		
Accounts payable and accrued wages	\$ 152,701	\$ 115,121
VESP payable	-	104,008
Customer deposits	100,797	98,985
Deferred revenue	5,370,484	3,771,942
Compensated absences payable	118,243	118,243
Total current liabilities (payable from current assets)	<u>5,742,225</u>	<u>4,208,299</u>
<b>LONG-TERM LIABILITIES:</b>		
OPEB liability	\$ 970,712	\$ 970,712
Compensated absences payable - long term	982,347	982,347
Total long-term liabilities	<u>1,953,059</u>	<u>1,953,059</u>
Total Liabilities	7,695,284	6,161,358
<b>NET ASSETS:</b>		
Total net assets	2,076,207	2,582,655
Prior period adjustment	-	-
Current year to date income	234,551	(506,448)
Total fund equity, net assets	<u>2,310,758</u>	<u>2,076,207</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$ 10,006,042</u></b>	<b><u>\$ 8,237,565</u></b>
	\$ -	\$ -
<b>WORKING CAPITAL CALCULATION</b>		
Working Capital (Current Assets - Current Liabilities)	\$ 3,667,857	\$ 3,402,149
Cumulative effect of WIPL Adjustments (FY2006-FY2014)	5,026,941	3,428,399
Working capital as reported in Monthly Financial Report	<u>\$ 8,694,798</u>	<u>\$ 6,830,548</u>

**CITY OF HENDERSON  
DEVELOPMENT SERVICES CENTER  
FINANCIAL INFORMATION**

**DSC WORKING CAPITAL**

Month	Working Capital
Jul-10	7,864,983
Aug-10	7,717,846
Sep-10	7,570,710
Oct-10	7,437,472
Nov-10	7,152,910
Dec-10	6,569,795
Jan-11	6,537,466
Feb-11	6,376,973
Mar-11	6,384,556
Apr-11	6,287,808
May-11	6,298,617
Jun-11	6,199,317
Jul-11	6,403,993
Aug-11	6,569,836
Sep-11	6,656,396
Oct-11	6,792,922
Nov-11	6,760,514
Dec-11	6,624,491
Jan-12	6,587,121
Feb-12	6,503,967
Mar-12	6,705,834
Apr-12	6,809,203
May-12	6,848,470
Jun-12	6,752,751
Jul-12	7,025,875
Aug-12	7,188,812
Sep-12	7,086,346
Oct-12	7,206,807
Nov-12	7,021,622
Dec-12	7,088,351
Jan-13	7,194,492
Feb-13	7,396,629
Mar-13	7,615,731
Apr-13	8,017,322
May-13	8,266,583
Jun-13	8,830,548
Jul-13	7,167,799
Aug-13	7,362,505
Sep-13	7,568,956
Oct-13	7,889,293
Nov-13	7,721,418
Dec-13	8,121,576
Jan-14	8,250,633
Feb-14	8,033,796
Mar-14	8,202,330
Apr-14	8,392,391
May-14	8,534,841
Jun-14	8,694,798

