



**CITY OF HENDERSON
CDBG PROGRAM ADVISORY COMMITTEE
REGULAR MEETING AGENDA**

**Wednesday, January 20, 2016
9:00 AM
Meeting Inquiries: (702) 267-2000**

**Highland Hills Conference Room
City Hall, 3rd Floor
240 Water Street
Henderson, Nevada 89015**

NOTICE

Notice to persons with special needs: For those requiring special assistance or accommodation to attend or participate in this meeting, arrangements for a sign language interpreter or services necessary for effective communication for qualified persons with disabilities should be made as soon as possible, but no later than 72 hours before the scheduled event. Listening devices are available for persons with hearing impairments.

Please contact Stacy Youngblood at (702) 267-2000 or TTY: 7-1-1 at least 72 hours in advance to request a sign language interpreter. You may also submit your request by using [Contact Henderson](#).

The Chairman reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.

Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

Backup materials for agenda items can be found at the Neighborhood Services Division or on the City's website at: <http://henderson.siretechnologies.com/sirepub/meetresults.aspx>. To request backup materials, please contact Stacy Youngblood at (702) 267-2000.

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- I. CALL TO ORDER**
 - II. CONFIRMATION OF POSTING AND ROLL CALL**
 - III. PUBLIC COMMENT**
 - IV. ACCEPTANCE OF AGENDA (For Possible Action)**
 - V. UNFINISHED BUSINESS**

1 APPROAL OF MINUTES FROM JANUARY 5, 2016 AND JANUARY 6, 2016

For Possible Action.
RECOMMENDATION: Adopt

Program advisory board will review the Minutes from the meetings held on January 5, 2016 and January 6, 2016.

VI. NEW BUSINESS

2 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
RECOMMENDATIONS

For Possible Action.
RECOMMENDATION: Approval

The Program Advisory Committee will discuss and set funding recommendations for the 2016-2017 CDBG program year.

VII. CHAIRMAN\MEMBER COMMENTS

VIII. SET NEXT MEETING

IX. PUBLIC COMMENT

X. ADJOURNMENT

Posted by 9:00 a.m., January 13, 2016, at the following locations:
City Hall, 240 Water Street, 1st Floor Lobbies
Multigenerational Center, 250 S. Green Valley Parkway
Whitney Ranch Recreation Center, 1575 Galleria Drive
Fire Station No. 86, 96 Via Antincendio
www.cityofhenderson.com
<https://notice.nv.gov>

**CITY OF HENDERSON
CDBG PROGRAM ADVISORY COMMITTEE
REGULAR MEETING AGENDA
January 5, 2016**

I. CALL TO ORDER

Chairman Gary Thompson called the Community Development Block Grant Program Advisory Committee meeting to order at 9:09 a.m., in the Neighborhood Services Division Department, Highland Hills Conference Room, 3rd floor, 240 Water Street, Henderson, Nevada.

II. CONFIRMATION OF POSTING AND ROLL CALL

Stacey Youngblood, Housing Specialist II, confirmed the agenda was posted three working days prior to the meeting in accordance with the Open Meeting Law by posting in the four Official Bulletin Boards within the City Limits of the City of Henderson and the Nevada Public Notice Website. In addition, copies of the agenda were mailed to each person having an item on the agenda and to all those on the Agenda Master Mailing List.

Present: Chairman Gary Thompson
David Beason
Mary Marriott
Erin McMullen (left at 10:40 a.m.)
Bella Meese
Michael "Rock" Rocheleau

Excused: Tim Mullin

Staff: Stacy Youngblood, Housing Specialist II
Erin Flynn, Assistant City Attorney II
Tedie Jackson, Council and Commission Services Reporter

Guests:

III. PUBLIC COMMENT

There were no comments presented by the public.

IV. ACCEPTANCE OF AGENDA (For Possible Action)

The next meeting date should be January 6, 2016.

(Motion) Mr. Beason introduced a motion to accept the agenda as amended, seconded by Ms. McMullen. The vote favoring approval was unanimous. Chairman Thompson declared the motion carried.

It was noted that the January 6, 2016, meeting was properly noticed according to the Nevada Open Meeting Law.

V. UNFINISHED BUSINESS

**1 APPROVAL OF MINUTES FROM SEPTEMBER 17, 2015; AND
DECEMBER 16, 2015**

Program advisory board will review the Minutes from the meetings held on September 17, 2015; and December 16, 2015.

Responding to questions as to whether the score sheet should be changed, staff explained that the score sheet was released to the public and cannot be changed for this application cycle. Any changes determined by the Committee will take effect next year.

(Motion) Mr. Beason introduced a motion to approve the minutes of September 17, 2015; December 16, 2015, as presented. The vote favoring approval was unanimous. Chairman Thompson declared the motion carried.

VI. NEW BUSINESS

**2 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICANT PRESENTATIONS**

12 nonprofit and community organizations who have applied for grant funding will give a presentation to the board members on the program that they are seeking funding for. The following applicants will be presenting: Board of Regents NSHE obo Nevada State College, Jewish Federation of Las Vegas, Dignity Health - St. Rose Dominican Hospital, Proventus Place, Blind Center of Nevada, Living Grace Homes, Inc., HELP of Southern Nevada, Giving Life Ministries, Club Christ Ministries, Southern Nevada Public Television, Nevada Partners, Inc., and The Shade Tree.

Board of Regents NSHE obo Nevada State College – School Based Health Medical Home Program

Chairman Thompson disclosed that he has a personal relationship with Dr. Bower, advisory chairman; however, he will receive no financial benefit and will be objective.

Ms. Meese disclosed that she has a personal relationship with Dr. Bower; however, she will receive no financial benefit and will be objective.

Ms. Marriott disclosed that she has a relationship with the health center; however, she will receive no financial benefit and will be objective.

Erika Webber, Center Coordinator; and Sherrilyn Coffman, Director, gave a presentation and distributed and reviewed a handout.

Q: Can you use partial funds if entire request is not funded?

A: Yes. We can still run the program, but will not be able to serve as many children.

Q: How are kids referred to the program?

A: Through Henderson schools, parents, school nurses.

Ms. Webber explained that this is the only no-cost facility at this time. Families travel from all over the valley because there are no services for uninsured children. She said the Board is currently in discussions regarding future plans.

Jewish Federation of Las Vegas – Senior Medical Transport

Lisa Popasky, Director of Las Vegas Senior Life Line, distributed and reviewed a handout outlining goals, senior medical transportation performance outcome measures. She also distributed the Jewish Federation of Las Vegas 2015 Annual Report.

Q: Is the goal determined on a statistical basis?

A: Yes. 16 is the absolute minimum; some clients come off and other clients come on.

Q: Can you work with Dignity Health, who offers a transportation program?

A: Dignity Health has a volunteer-driven transportation program. We will check on collaboration efforts with Dignity Health.

There was a consensus of the committee members that this service is a duplication of efforts.

Dignity Health – St. Rose Dominican Hospital – Helping Hands of Henderson

Dave Beason abstained from participating on this presentation due to a business relationship with the applicant.

Jen Findlay, Manager of Community Outreach department; Jane Camburn, Supervisor of Helping Hands program; and Polly Bates, grant officer; gave a presentation on their mission. They currently serve 400 clients and have a seven-month wait list.

Q: How does wait list work?

A: Clients with life-sustaining needs are given priority status. Clients are screened to see if other resources may help them.

Q: How many new clients would benefit from these funds?

A: One extra day would serve approximately 20 new clients in a year.

Q: How many Henderson drivers are there?

A: Four full-time drivers and one part-time driver.

A suggestion was made to possibly set aside funds to pay for Uber rides for patients without special needs.

Proventus Place – Senior Success

Angela Washington, President; and Al Conklin, Founder; gave a presentation of the application.

Q: How many clients do you serve in a year?

A: We served 48 seniors last year.

Q: Do you offer youth services?

A: Yes. We focus on a youth employment program.

Q: Can you utilize youth to help seniors?

A: That is a possibility in the future, to have young people help assist seniors.

Q: What makes you think you can do this better than other organizations that do it?

A: We have a good board and focus on making sure staff is trained and prepared. Staff has a heart and dedication for service.

Blind Center of Nevada – Road to Independence

The applicant withdrew their application.

Living Grace Homes, Inc. – Living Grace Homes, Phase II

Kathleen Miller, Executive Director of Living Grace Homes, gave a presentation of the program and noted that funds would be used for a second home.

Q: Is the second location close to the existing home?

A: The homes are approximately one mile apart.

Q: What is success rate of girls finishing program?

A: The success rate is about one-third.

Q: Is online high school an option?

A: Yes, online classes are available. Tutoring is also offered to help prepare for proficiency testing.

HELP OF Southern Nevada-Henderson TBRA Case Manager

Kelly Robson, Chief Social Service Officer; Shelly Torres, Chief Financial Officer; and Jennifer Varsallona, Emergency Resource Services Manager, gave a presentation of this program.

Q: Which program is the most successful?

A: The housing programs have great success.

Q: How is the program working?

A: The program is not full yet. The challenge has been getting clients from Henderson, and we are working with other organizations.

Q: How is the homeless youth center going?

A: We should break ground in the next month and plan to be open in December of 2016.

Staff commented they requested this organization to work with SAFE House.

Giving Life Ministries – Emergency Assistance Program

Pastor John Bagwell gave a presentation of the program. He noted that the need has grown because four food banks in the valley have closed within the last two years.

Q: Where do you get most of the food?

A: Three-square food bank, donations, and the letter carrier program. We pay a quarterly fee of \$150 for the Fresh Rescue program.

Staff commented that Giving Life Ministries' mission is not listed as a priority, but they run a very efficient program and put forth a lot of effort to apply for other grants.

The Committee members expressed concern regarding this program enabling individuals on a continual basis. Staff offered to pair this organization with employment services to help address this concern.

Responding to a question of a succession plan, staff reported that they are currently grooming a head pastor's son to take over for this program.

Note: A break was taken from 10:53 a.m. to 10:55 a.m.

Club Christ Ministries – Game Changers Program

Evan Hartsell, Executive Director and Founder; Kendra, Program Director; and Kendall, gave a presentation of the program and distributed a one-page handout depicting photographs of children in the program.

Q: How many kids are enrolled in the teen program?

A: We currently have about ten teen students and 25 elementary students. We focus on kids in the Landsman Gardens neighborhood.

Q: Who are the tutors?

A: Mostly volunteers, interns from UNLV social work program, high school students, and members of the community.

Q: What kind of screening do you for volunteers?

A: Application, background check, references, and safety guards.

Staff noted that this organization has fantastic outcome measures and excellent monitoring.

Southern Nevada Public Television – GOAL Workforce Education

Stacey Youngblood, Housing Specialist II, reported that staff is recommending this organization not receive funding this year because they have not been spending previous allocations. She noted that this is a good program and staff would like the opportunity to work with them.

Debra Salt, Director of Workforce Training and Economic Development; Beth Rubins, grant writer; and Tom Axtel, General Manager, gave a presentation of their grant application and distributed a list of community partnerships.

Q: What is the biggest problem in getting more referrals?

A: Existing businesses do not think of PBS as a training opportunity. We want to deliver bookmarks to employers. Another part of problem is working with welfare clients and no motivation for individuals.

Q: Why have funds amounting to approximately \$100,000 that were allocated the last two years not been spent?

A: Some agencies are not funded to give driver's licenses, identification cards, qualification issues. We should have approximately \$38,000 left after all invoices are submitted. We will send staff an updated financial report.

Q: What is the disconnect?

A: Submission of the program. The television spots have been effective, but a problem is the grant is very restrictive as to who is allowed to receive funds. We do not want to get into the case management business.

Q: How many people applied for the program to be trained last year?

A: We served over 6,000 residents last year. Records show that 38 students enrolled last year and 28 students were trained.

Q: Can the program be changed to not need as many requirements?

A: We want to be available to the entire valley.

Q: What is success with the School District?

A: The School District is in the process of hiring and received over 140 applications at the job fair.

It was suggested to find a niche for this program and focus on a certain area, and then branch out.

Staff will review the updated financial information and send the information to the committee members.

Nevada Partners, Inc. – Emergency Needs Assistance Program

Tiffany Tyler and Jeff McMahon, representing Nevada Partners, Inc., gave a presentation of this program and distributed a packet.

Q: Why have the financial requests been reduced every year?

A: The need is still there. We can always use more funding.

The Shade Tree – Case Manager for Homeless and Abused Women and Children

Marlene Richter, Executive Director, gave a presentation of this application.

There were no questions from the committee members.

VII. CHAIRMAN\MEMBER COMMENTS

Ms. Meese mentioned that she will not be able to attend the meeting tomorrow.

VIII. SET NEXT MEETING FOR JANUARY 7, 2015 AT 9:00AM

Correction: The next meeting was set for January 6, 2016, at 9:00 a.m., in the City Council Chambers, 1st floor, 240 Water Street, Henderson, Nevada 89015.

IX. PUBLIC COMMENT

There were no comments presented by the public.

X. ADJOURNMENT

There being no further business before the Committee, Chairman Thompson adjourned the meeting at 12:12 p.m.

Respectfully submitted,

Tedie Jackson, Council and
Commission Services Reporter

**CITY OF HENDERSON
CDBG PROGRAM ADVISORY COMMITTEE
REGULAR MEETING
JANUARY 6, 2016
MINUTES**

I. CALL TO ORDER

Chairman Gary Thompson called the Community Development Block Grant Program Advisory Committee meeting to order at 9:11 a.m., in the Neighborhood Services Division Department, Highland Hills Conference Room, 240 Water Street, Henderson, Nevada.

II. CONFIRMATION OF POSTING AND ROLL CALL

Stacey Youngblood, Federal Programs Specialist, confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Paseo Verde Library, Whitney Ranch Recreational Center, and Fire Station No. 86.

Present: Chairman Gary Thompson
David Beason
Mary Marriott
Erin McMullen
Michael Rocheleau

Excused: Bella Meese (excused)
Tim Mullen

Staff: Stacey Youngblood, Federal Programs Specialist
Erin Flynn, Assistant City Attorney II
April Parra, Council and Commission Services Reporter

Guests: Basic High School Government Class
Green Valley High School Government Class
Terry T. Ertman

III. PUBLIC COMMENT

No comments were presented by the public.

IV. ACCEPTANCE OF AGENDA

(Motion) Ms. Marriott introduced a motion to accept the agenda as presented. The vote favoring approval was unanimous. Chairman Thompson declared the motion carried.

V. NEW BUSINESS

1	2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICANT PRESENTATIONS
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Eight nonprofit and community organizations who have applied for grant funding will give a presentation to the board members on the program that they are seeking funding for. The following applicants will be presenting: Andson Foundation Inc., Boys & Girls Clubs of Southern Nevada, Boys Town Nevada, Greater Las Vegas Inner-City Games dba After-School All-Stars Las Vegas, HopeLink of Southern Nevada, Rebuilding Together, SAFE House and the City of Henderson Public Works and Parks and Recreation.

Andson Foundation Inc.- Andson Academics

Samuel Settle and Anthony McTaggart, gave a presentation on their program.

Q: Have you been at McCaw Elementary?

A: Yes, they have been successful doing that and noted that they are located in the schools and in the Boys and Girls Clubs.

Boys and Girls Clubs of Southern Nevada

Wormcatcher Program

Anna Clark, Boys and Girls Clubs, gave a presentation on their program. Ms. Clark noted that they have installed a playground and a garden which has increased skills and physical activity.

Marker After School Academic Program

Steve Danson, Boys and Girls Club, presented the Marker After School Academic Program.

Q: Will the funding would go to the academic programing or for the entire program?

A: The majority of the funding will go towards staffing the academic Program, materials from PBS, as well as technology.

Q: How does this overlaps with the Andson Foundation?

A: This program will allow them to serve more children. Andson's program is for tutoring and homework assistance only.

Q: Have they spoken to anyone at CT Sewell to determine if there is redundancy in their programming? Is there a need?

A: A parents' night was held and this was something that was requested. The two programs assist two separate groups of children.

Q: How is success measured?

A: Through pre- and post-testing.

Boys Town Nevada – Family Based Support Services

Lindsey Nelson, Boys Town Nevada, gave a presentation on the program.

Q: Will the funding be distributed equally or based on need?

A: It will be distributed based on need.

Greater Las Vegas Inner-City Games dba After-School All-Stars Las Vegas – What's Cool After-School

Ranna, Greater Las Vegas Inner-City Games, gave a presentation on the program.

Q: What was the participation in your survey.

A: 142 student responded and 28 parents responded.

Q: Why the number of student was lowered?

A: It is easier to maintain 275 students.

Q: Do you plan to expand in Henderson?

A: Yes, into a middle school.

Q: Do you turn kids away?

A: A child is never turned away.

Hope Link – Family Resource Center

Karen Kyger, Hope Link, gave a presentation on the program and said they are seeking funding for one case manager.

Q: How do you get the “near homeless” referrals?

A: They are families that have been served an eviction notice.

Q: Are clients tracked?

A: Yes, for a year.

Rebuilding Together – Critical Home Repair

Bob Cleveland, Rebuilding Together, gave a presentation on the Program, and explained the different levels of assistance that is provided.

Q: Will funding go for critical and non-critical repairs?

A: Only for critical repairs.

SAFE House – Transitional Services Program

Julie Proctor, SAFE House, gave a presentation on the program.

There were no questions by the Committee.

COH Public Works Dept. – Tree Streets Streetlight Replacements, Phases 5-7

Scott Jarvis, Engineer, gave a presentation on the streetlight replacement project.

Q: Are there any phases left?

A: Yes. There are still some areas around City Hall and a few areas off of Moser Street and Sunset Road.

Q: Will bundling the phases together save money?

A: They might be able to get a discount.

Note: A recess was taken from 10:19-10:34 a.m.

Parks and Rec Dept. – Downtown Rec Center Court Replacement

Adam Blackmore, Recreation Manager, gave a presentation on the project.

Q: What is the useful life of the court?

A: Usually 40 years. The current floor is 14 years old.

Q: Why did the current not last 40 years?

A: It may have been improperly installed.

Q: When would the replacement occur?

A: The plan is for installation to be completed in 2017.

Q: Has this project been on the radar?

A: Yes.

Q: Is this facility serving the surrounding low-income demographic?

A: Yes, it is a hub for children after school. There is also a meal program that takes place as well as other activities. Approximately 60% of the use is from the surrounding population and area seniors.

VI. CHAIRMAN\MEMBER COMMENTS

There were no comments presented.

VII. SET THE NEXT MEETING

The next meeting was set for January 20, 2016, at 9:00 a.m.

IX. PUBLIC COMMENT

Anthony McTaggart, Andson, stated that there over 1300 students at CT Sewell and Gordon McCaw Elementary schools and there is a great need in the community for technology as well as other resources.

X. ADJOURNMENT

There being no further business before the Committee, Chairman Marriott adjourned the meeting at 10:50 a.m.

Respectfully submitted,

April Parra,
Council and Commission
Services Reporter

**City of Henderson
CDBG Agency Requests
Fiscal Year 2016-2017**

Agency/Project Title	CDBG Grant Requested	CDBG PAC Recommended	PAC Score	Council Approved Allocation
Public Services (subject to 15% cap)				
Andson Foundation Inc. - Andson Academics	\$18,500			
Blind Center of Nevada - Road to Independence	\$10,000			
Board of Regents NSHE obo Nevada State College - School Based Health Medical Home Program	\$31,495			
Boys & Girls Clubs of Southern Nevada - Marker After School Academic Program	\$20,000			
Boys & Girls Clubs of Southern Nevada - Wormcatcher Program	\$20,000			
Boys Town Nevada - Family Based Support Services	\$14,363			
Club Christ Ministries - Game Changers Program	\$13,573			
Dignity Health - St. Rose Dominican Hospital - Helping Hands of Henderson	\$14,781			
Giving Life Ministries - Emergency Assistance Program	\$57,340			
Greater Las Vegas Inner-City Games dba After-School All-Stars Las Vegas - What's Cool After-School	\$16,000			
HELP of Southern Nevada-Henderson TBRA Case Manager	\$40,000			
HopeLink - Family Resource Center	\$50,000			
Jewish Federation of Las Vegas - Senior Medical Transport	\$3,840			
Living Grace Homes, Inc - Living Grace Homes, Phase II	\$50,000			
Nevada Partners, Inc.-Emergency Needs Assistance Program	\$5,000			
Proventus Place - Senior Success	\$5,000			
SAFE House - Transitional Services Program	\$43,450			
The Shade Tree - Case Manag. for Homeless & Abused Women & Children	\$12,000			
Public Service Total Requested	\$425,342	\$0		\$0
Estimated Public Service Funds Available	\$150,000	\$150,000		\$179,000
Difference in Available vs. Requested Public Service Funds	\$275,342	\$0		\$0

Agency/Project Title	CDBG Grant Requested	CDBG PAC Recommended	PAC Score	Council Approved Allocation
Rehabilitation/Neighborhood Preservation				
COH Housing Services & Support - Non-Voting Item	\$227,000			
Rebuilding Together - Lead Hazard Control - Non-Voting Item	\$20,000			
Rebuilding Together - Critical Home Repair	\$100,000			
Rehabilitation Total Requested	\$347,000	\$0		\$0
Public Facilities Improvements				
COH Parks & Rec - Downtown Recreation Center Court Replacement	\$50,546			
COH Public Works-Tree Streets Streetlight Replacements Phase 4	\$151,250			
COH Public Works-Tree Streets Streetlight Replacements Phase 5	\$94,625			
COH Public Works-Tree Streets Streetlight Replacements Phase 6	\$91,625			
COH Public Works-Tree Streets Streetlight Replacements Phase 7	\$60,000			
Public Facilities Improvements Total Requested	\$448,046	\$0		\$0
Economic Development				
Southern Nevada Public Television - GOAL Workforce Edu.	\$50,000			
Economic Development Total Requested	\$50,000	\$0		\$0
Administrative Costs (subject to 20% cap)				
Neighborhood Services Administration - Non-Voting Item	\$200,000	\$200,000	n/a	
Administrative Total Requested	\$200,000	\$200,000		\$0
Total Funds Requested for Rehab, Public Facilities, ED, Admin	\$1,045,046	\$200,000		\$0
Funds from Prior Years	\$100,000			
Estimated 2015 CDBG Entitlement	\$1,000,000	\$1,000,000		\$1,216,904
Estimated Total Funds Available for PS, Rehab, Public Facilities, ED, Admin	\$1,100,000	\$1,000,000		\$1,216,904
Difference in Available vs. Requested Funds for PS, Rehab, Public Facilities, ED, Admin	\$370,388	\$0		\$0
Total All Funds Requested	\$1,470,388	\$1,000,000		\$0
Estimated Total All Funds Available	\$1,100,000	\$1,253,256		\$1,216,904
Total Difference All Requests	\$370,388	\$0		\$0