



**CITY OF HENDERSON  
CDBG PROGRAM ADVISORY COMMITTEE  
REGULAR MEETING AGENDA**

**Tuesday, January 5, 2016  
9:00 AM  
Meeting Inquiries: (702) 267-2000**

**Highland Hills Conference Room  
City Hall, 3<sup>rd</sup> Floor  
240 Water Street  
Henderson, Nevada 89015**

**NOTICE**

Notice to persons with special needs: For those requiring special assistance or accommodation to attend or participate in this meeting, arrangements for a sign language interpreter or services necessary for effective communication for qualified persons with disabilities should be made as soon as possible, but no later than 72 hours before the scheduled event. Listening devices are available for persons with hearing impairments.

Please contact Stacy Youngblood at (702) 267-2000 or TTY: 7-1-1 at least 72 hours in advance to request a sign language interpreter. You may also submit your request by using [Contact Henderson](#).

The Chairman reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.

Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

Backup materials for agenda items can be found at the Neighborhood Services Division or on the City's website at: <http://henderson.siretechnologies.com/sirepub/meetresults.aspx>. To request backup materials, please contact Stacy Youngblood at (702) 267-2000.

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- I. CALL TO ORDER**
  - II. CONFIRMATION OF POSTING AND ROLL CALL**
  - III. PUBLIC COMMENT**

Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration. Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes, at the discretion of the Chairman.

**IV. ACCEPTANCE OF AGENDA (For Possible Action)**

**V. UNFINISHED BUSINESS**

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| <b>1</b> | APPROVAL OF MINUTES FROM SEPTEMBER 17, 2015 AND DECEMBER 16, 2015 |
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**For Possible Action.**  
**RECOMMENDATION: Adopt**

Program advisory board will review the Minutes from the meetings held on September 17, 2015 and December 16, 2015.

**VI. NEW BUSINESS**

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| <b>2</b> | 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)<br>APPLICANT PRESENTATIONS |
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**For Possible Action.**  
**RECOMMENDATION: Information only**

12 nonprofit and community organizations who have applied for grant funding will give a presentation to the board members on the program that they are seeking funding for. The following applicants will be presenting: Board of Regents NSHE obo Nevada State College, Jewish Federation of Las Vegas, Dignity Health - St. Rose Dominican Hospital, Proventus Place, Blind Center of Nevada, Living Grace Homes, Inc., HELP of Southern Nevada, Giving Life Ministries, Club Christ Ministries, Southern Nevada Public Television, Nevada Partners, Inc., and The Shade Tree.

**VII. CHAIRMAN\MEMBER COMMENTS**

The Chairman and Members may speak on any subject under this section of the agenda. Chairman and Members may comment on matters including, without limitation, future agenda items, upcoming meeting dates, and meeting procedures. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

**VIII. SET NEXT MEETING FOR JANUARY 7, 2015 AT 9:00AM**

**IX. PUBLIC COMMENT**

Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration. Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes, at the discretion of the Chairman.

**X. ADJOURNMENT**

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Posted by 9:00 a.m., December 30, 2015, at the following locations:

City Hall, 240 Water Street, 1st Floor Lobbies

Multigenerational Center, 250 S. Green Valley Parkway

Whitney Ranch Recreation Center, 1575 Galleria Drive

Fire Station No. 86, 96 Via Antincendio

[www.cityofhenderson.com](http://www.cityofhenderson.com)

<https://notice.nv.gov>

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**CITY OF HENDERSON  
CDBG PROGRAM ADVISORY COMMITTEE  
September 17, 2015  
Minutes**

**I. CALL TO ORDER**

Chairman Marriott called the Community Development Block Grant Program Advisory Committee meeting to order at 3:07 p.m., in the Neighborhood Services Division Department, Highland Hills Conference Room, 240 Water Street, Henderson, Nevada.

**II. CONFIRMATION OF POSTING AND ROLL CALL**

Stacey Youngblood, Housing Specialist II, confirmed the agenda was posted three working days prior to the meeting in accordance with the Open Meeting Law by posting in the four Official Bulletin Boards within the City Limits of the City of Henderson and the Nevada Public Notice Website. In addition, copies of the agenda were mailed to each person having an item on the agenda and to all those on the Agenda Master Mailing List.

Present: Chairman Mary Marriott  
David Beason  
Michael "Rock" Rocheleau  
Gary Thompson

Excused: Erin McMullen (excused)  
Bella Meese (excused)  
Tim Mullin (excused)

Staff: Stacy Youngblood, Housing Specialist II  
Nancy Savage, Assistant City Attorney III  
Tedio Jackson, Council and Commission Services Reporter

**III. ACCEPTANCE OF AGENDA**

(Motion) Mr. Beason introduced a motion to accept the agenda as presented, seconded by Mr. Thompson. The vote favoring approval was unanimous. Chairman Marriott declared the motion carried.

**IV. PUBLIC COMMENT**

No comments were presented by the public.

**V. NEW BUSINESS**

**1. Introductions (Informational Only)**

All members and staff introduced themselves.

**2. Review of the 2015-2019 Consolidated Plan and the Regional Analysis of Impediments. (Informational Only)**

Stacy Youngblood, Housing Specialist II, presented a summary of the 2015-2019 Consolidated Plan and the Regional Analysis of Impediments.

For new committee member Rocheleau, Ms. Youngblood provided an overview of the goals of the CDBG and restrictions of spending the funds. Staff and committee members also explained the difference between public service and public facility projects, and the funding allocations.

**3. Discuss and set the priorities for the 2016 -2017 CDBG funding application. (For possible action)**

Ms. Youngblood commented that staff has seen a trend where the smaller award amounts are not being accepted. This is due to an organization not having time or resources to complete the necessary paperwork for the grant. Staff offers individual technical support to all applicants. Ms. Youngblood suggested not funding any applications under \$10,000.00.

A discussion ensued regarding previous priorities the Committee focused on and different applications. Staff will schedule a technical assistance workshop and can explain all the requirements to applicants at that time.

Ms. Youngblood reported that two organizations that were granted funding will not be in this year's allotment. Staff will give those funds to two other youth organizations.

There was a consensus that the priorities for the 2016-2017 CDBG funding focus on youth jobs and housing.

**4. Discuss the possibility of altering scheduled meeting times.**

Ms. Youngblood explained that a suggestion was made to change the meeting times to between 6:00 p.m. and 8:00 p.m., to afford members of the public and/or applicants to attend. She noted that this is only a suggestion and not mandatory.

There was no desire expressed by Committee members to change the meeting times.

**VI. PUBLIC COMMENT**

No comments were presented by the public.

**VII. SET NEXT MEETING**

The Next meeting was scheduled for Wednesday, December 16, 2015, from 9:00 a.m. to 12:00 p.m. in the Neighborhood Services Division, Highland Hills Conference Room, 3<sup>rd</sup> floor, 240 S. Water St., Henderson, NV 89015

**VIII. ADJOURNMENT**

There being no further business before the Committee, Chairman Marriott adjourned the meeting at 4:20 p.m.

Respectfully submitted,

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Tedie Jackson, Council and  
Commission Services Reporter

**CITY OF HENDERSON  
CDBG PROGRAM ADVISORY COMMITTEE  
REGULAR MEETING AGENDA  
December 16, 2015**

**I. CALL TO ORDER**

Vice Chairman Gary Thompson called the Community Development Block Grant Program Advisory Committee meeting to order at 9:12 a.m., in the Neighborhood Services Division Department, Highland Hills Conference Room, 3<sup>rd</sup> floor, 240 Water Street, Henderson, Nevada.

**II. CONFIRMATION OF POSTING AND ROLL CALL**

Stacey Youngblood, Housing Specialist II, confirmed the agenda was posted three working days prior to the meeting in accordance with the Open Meeting Law by posting in the four Official Bulletin Boards within the City Limits of the City of Henderson and the Nevada Public Notice Website. In addition, copies of the agenda were mailed to each person having an item on the agenda and to all those on the Agenda Master Mailing List.

Present: Vice Chairman Gary Thompson  
David Beason  
Bella Meese  
Tim Mullin  
Michael "Rock" Rocheleau

Excused: Chairman Mary Marriott  
Erin McMullen (excused)

Staff: Stacy Youngblood, Housing Specialist II  
Erin Flynn, Assistant City Attorney II  
Tedie Jackson, Council and Commission Services Reporter

Guests: (STACEY, PLEASE ADD NAMES AND BUSINESS FROM THE SIGN-IN SHEET)

**III. PUBLIC COMMENT**

There were no comments presented by the public.

**IV. ACCEPTANCE OF AGENDA (For Possible Action)**

(Motion) Ms. Meese introduced a motion to accept the agenda as presented, seconded by Mr. Mullin. The vote favoring approval was unanimous. Vice Chairman Thompson declared the motion carried.

**V. NEW BUSINESS**

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**1 INTRODUCTIONS OF COMMITTEE MEMBERS**

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Each member of the program advisory committee will introduce themselves for public record.

Michael Rock Rocheluea, new member, was introduced as a new member.

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**2 ELECTIONS OF CHAIR AND VICE-CHAIR**

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The program advisory committee would elect the new committee chair and vice chair for the 2016 - 2017 Community Development Block Grant program year.

Mr. Beason nominated Gary Thompson as Chairman of the CDBG Program Advisory Committee, seconded by Ms. Meese. The vote favoring approval was unanimous. Vice-Chairman Thompson declared the motion carried.

Mr. Mullin nominated Rock Rocheleau as Vice Chairman of the CDBG Program Advisory Committee, second by Mr. Beason. The vote favoring approval was unanimous. Vice Chairman Thompson declared the motion carried.

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**3 APPROVAL OF REVISE FUNDING REQUEST FOR 2015 - 2016**

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Members of the program advisory committee will review the visions may Tuesday 2015 - 2016 Community Development Block Grant program year.

Stacey Youngblood, Housing Specialist II, reported that Serving Our Kids Foundation and High School Leadership opted not to accept the grant funds last year. The combined amount of \$5,500.00 can be redistributed to other public service organizations or be used for construction costs.

There was a consensus to redistribute the \$5,500.00 to After-School All-Stars Las Vegas. Staff will contact their representative to see if they will accept the extra funds. An item will be placed on the next meeting agenda for approval.

(Motion) Mr. Rocheleau introduced a motion to accept the funding requests for 2015-2016 CDBG program year, seconded by Ms. Meese. The vote favoring approval was unanimous. Vice Chairman Thompson declared the motion carried.

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**4** REVIEW THE SCORING CRITERIA FOR APPLICATIONS.

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The program advisory committee will review the updated scoring criteria form.

Stacey Youngblood reviewed the application scoring sheet and reminded the members that they identified three priorities: 1) youth services and education for youth, jobs 2) economic development, and 3) affordable and decent housing. She said programs that meet one of the priorities will get an extra ten points.

The following suggestions were made to amend the scoring criteria:

- Proposed Outcome Measures be 20 possible points
- Oral Presentations be 20 possible points
- Amend Application Scoring Criteria Worksheet paragraphs to coordinate with point changes
- Staff will notify applicants of all changes
- Possibly increase points for Ability to serve Henderson residents
- Presentations should benefit the whole community

Staff will email suggested changes to the Application Scoring Sheet and Application Scoring Criteria Worksheet to committee members for their review, and place an item on the next agenda to approve the amendments.

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**5** REVIEW AND DISCUSS APPLICATIONS

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The program advisory committee will review and discuss the Community Development Block Grant applications for the 2016 - 2017 program year.

Erin Flynn, Assistant City Attorney, asked that members review the ownership structure of the applications in case there are any conflicts where an abstention is necessary.

There were no questions or comments regarding the applications.

**VI. CHAIRMAN\MEMBER COMMENTS**

There were no Chairman or Member comments presented.

**VII. SET NEXT MEETING**

The next meeting was set for January 5, 2016, from 9:00 a.m. to 12:00 p.m., in the Neighborhood Services Division Department, Highland Hills Conference Room, 3<sup>rd</sup> floor, 240 Water Street, Henderson, Nevada.

It was noted that second day of presentations on January 6, 2015, from 9:00 a.m. to 12:00 p.m. will be held in the Council Chambers to accommodate high school students observing the meeting.

**VIII. PUBLIC COMMENT**

No comments were presented by the public.

**IX. ADJOURNMENT**

There being no further business before the Committee, Vice Chairman Thompson adjourned the meeting at 10:00 a.m.

Respectfully submitted,

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Tedie Jackson, Council and  
Commission Services Reporter

**Schedule for CDBG Oral Presentations  
 Tuesday, January 5, 2016  
 Neighborhood Services, City Hall, 3<sup>rd</sup> Floor  
 Highland Hills Conference Room**

All Applicants are allocated 5 minutes per application for presentations. All applicants will have 5 minutes for questions from the Program Advisory Committee (PAC) members.  
 Please arrive 15 minutes prior to your scheduled presentation time.

Medical Services: New	9:15	Board of Regents NSHE obo Nevada State College - School Based Health Medical Home Program
Transportation: New	9:25	Jewish Federation of Las Vegas - Senior Medical Transport
Transportation:	9:35	Dignity Health - St. Rose Dominican Hospital - Helping Hands of Henderson
Senior Services: New	9:45	Proventus Place - Senior Success
Disabled/Transportation:	9:55	Blind Center of Nevada - Road to Independence
Transitional Shelter:	10:05	Living Grace Homes, Inc - Living Grace Homes, Phase II
Homeless Services:	10:15	HELP of Southern Nevada-Henderson TBRA Case Manager
Nutritional Services:	10:25	Giving Life Ministries - Emergency Assistance Program
<b>***Break*** 10:35 – 11:00</b>		
Youth Programs:	11:10	Club Christ Ministries - Game Changers Program
Economic Development:	11:20	Southern Nevada Public Television - GOAL Workforce Edu.
Employment Support Services:	11:30	Nevada Partners, Inc.-Emergency Needs Assistance Program
Emergency/Transitional Shelter:	11:40	The Shade Tree - Case Manag. for Homeless & Abused Women & Children
	11:50	End of presentations