

Checklist

- A justification letter to explain the intent and reason for the proposed vacation.
 - One (1) copy of a drawing (8 ½" x 11") with a vicinity map showing an accurate representation of the proposed vacation area.
 - Franchised Utility Company Review - page 3. **(If vacating city (public) streets - complete the Franchised Utility Company Review sheet)**
Applicant must request a pre-application number from Survey/Right-of-Way.
 - One (1) copy of a written description indicating the width, length and approximate square footage of the proposed vacation area.
-
- One (1) copy of the current owner's deed(s) for each property abutting/affecting the proposed vacation area(s).
 - One (1) copy of the recorded subdivision plat, parcel map, patent or other document(s) that created the city (public) streets and/or easements proposed for vacation.
 - Signature authorization and ownership disclosure forms are needed if owner is a homeowner's association, joint venture, trust, company or corporation. (Forms are located on-line)
-
- Non-refundable filing fee of \$529.00.
The application cannot be accepted until the above filing requirements have been met.

The City of Henderson

Vacation



Application Form

Application Fee
\$529



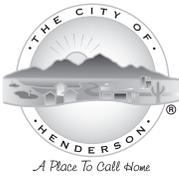
Public Works/ Right of Way

240 Water Street
P. O. Box 95050
Henderson, NV
89009-5050

Phone: 702-267-1300

FAX: 702-267-1301

cityofhenderson.com



The City of Henderson
Vacation
 Application Form

- | | | |
|---|--|--|
| <input type="checkbox"/> City (Public) Street (fee) | <input type="checkbox"/> Municipal Utility Easements (MUE) | <input type="checkbox"/> Non-Exclusive Utility Easements (NUE) |
| <input type="checkbox"/> Public Drainage Ways (fee or easement) | <input type="checkbox"/> Public Street & Utility Easements | <input type="checkbox"/> Utility Easements (UE) |
| <input type="checkbox"/> Slope Easements | <input type="checkbox"/> Public Utility Easement (PUE) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Government Patent Easements | | |

Project Name _____ Pre-App# _____

Assessor's Parcel Number(s) _____ SAM # _____

Intent of this Request _____

Related Applications _____

Applicant	Name _____ Company _____																				
	Address _____ City _____																				
	State _____ Zip Code _____ Phone () _____ E-mail _____																				
Surveyor or Contact Person	Name _____ Company _____																				
	Address _____ City _____																				
	State _____ Zip Code _____ Phone () _____ E-mail _____																				
	Fax () _____ Alternate Phone () _____																				
	<small>The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report.</small>																				
Ownership Disclosure	<p>I (We), certify, (that I am/we are) a fee holder of property involved in this application and request the vacation of the City's interest in the applied for area(s). The foregoing statements herein contained and the information here with submitted are in all respects true and correct to the best of my (our) knowledge and belief. The undersigned agrees to bear the entire cost associated with the preparation and recording of the vacation map (copies of map templates may be obtained from the City's Survey Section or via the City's website), Order of Vacation, deeds, any applicable transfer taxes and, if necessary, the hiring of a Professional Land Surveyor to perform the field survey. Said vacation map and deeds are to accompany the City's Order of Vacation; all to be recorded In the Office of the Clark County, Nevada Recorder.</p> <p><i>Please list all individuals and entities with an ownership interest in the Applicant and the Owners. Said list should include, without limitation, homeowner's association, joint venture, trust, company or corporation or any and all general partners, corporate officers and managers of limited liability companies with an interest in the Applicant and the Owner.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">PHONE/FAX/EMAIL</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>			Name	ADDRESS	PHONE/FAX/EMAIL															
Name	ADDRESS	PHONE/FAX/EMAIL																			

By signing this document I acknowledge that to the best of my knowledge the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in either the applicant or owner. Only original notary accepted.

Application to be signed by the owner(s) of each abutting/affected property of the proposed vacation area (signature authorization and ownership disclosure needed if owner is a company or corporation). Attach additional application forms if needed.

 Property Owner Signature

 Print Name

NOTARY	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____

	Notary Public

For Office Use Only									
CVAC#									
Accepted by									
Date									
Type I					Type II				



COH Pre-App# _____

Franchised Utility Company Review

Applicant must request a pre-application number from Survey/Right-of-Way

CABLE COMPANY

For vacation of City (Public) Streets:

- NO RESERVATION REQUESTED
 Reservations requested. Attached is an exhibit/map showing the facility and the location, length and width of the requested easement.

Authorized Signature (print name)

Company Name

GAS COMPANY

For vacation of City (Public) Streets:

- NO RESERVATION REQUESTED
 Reservations requested. Attached is an exhibit/map showing the facility and the location, length and width of the requested easement.

Authorized Signature (print name)

Company Name

TELEPHONE COMPANY

For vacation of City (Public) Streets:

- NO RESERVATION REQUESTED
 Reservations requested. Attached is an exhibit/map showing the facility and the location, length and width of the requested easement.

Authorized Signature (print name)

Company Name

POWER COMPANY

For vacation of City (Public) Streets:

- NO RESERVATION REQUESTED
 Reservations requested. Attached is an exhibit/map showing the facility and the location, length and width of the requested easement.

Authorized Signature (print name)

Company Name