

**CITIZENS' ADVISORY COMMITTEE
MINUTES
August 8, 2012**

I. CALL TO ORDER

Although a quorum was not present, Chairman Tom Piechota called the meeting to order at 5:42 p.m., in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

Chairman Piechota stated that the intent of this meeting was to share information from City staff regarding various online services; however, due to the limited number of board members present, the presentations will be continued to the next meeting.

II. CONFIRMATION OF POSTING AND ROLL CALL

Jason Rogers, Planner, confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Emergency Services Facility, Green Valley Police Substation, and Fire Station No. 96.

Present: Chairman Thomas Piechota
Jeffrey Bassing
Adrienne Cox
Nancy Frago (via teleconference)
Brin Gibson
Robert Neilson
Paula Petruso

Absent: Rene Calman
James Dean
Jim Dunn
David Frommer
Dean Ishman
Matt Morris
Richard King, excused
Maureen Murphy, excused
Melodee Wilcox

Staff: Michael Tassi, Planning Manager
Ned Thomas, Principal Planner
Jason Rogers, Planner
Kathleen Richards, Public Information Officer
Mike Cathcart, Business Operations Manager, Finance
Steve Lopez, Senior Financial Analyst
Tim D'Souza, Senior Administrative Analyst, City Manager's Office
Emily Lewis, Senior Neighborhood Programs Specialist
Heather Rosich, Neighborhood Programs Specialist
Tedio Jackson, Minutes Clerk

III. ACCEPTANCE OF AGENDA

The agenda was not accepted due to lack of a quorum.

IV. PUBLIC COMMENT

There were no public comments.

V. CONSENT

The Chairman will introduce the consent agenda offering anyone present an opportunity to remove any items for discussion. Unless an item is pulled for discussion, the Committee will take action on all consent items with one motion.

Chairman Piechota noted that the Consent Agenda portion of the agenda will include staff updates on previous projects the committee worked on such as the single-stream recycling program and also address questions brought up by the committee members.

Mr. Gibson commented he is not comfortable approving and consenting to an item that may be outside the committee's purview and potentially controversial. Jason Rogers, Planner, commented that items could be removed for discussion and that staff would be diligent in identifying items that require discussion to be a "new business" item. Mr. Rogers reiterated Chairman Piechota's comment that the idea of Consent Agenda would be for informational updates.

Ms. Petruso said a consent agenda is generally a series of motions and actions that have agreement or support.

Mr. Rogers noted that he will be meeting with the City Clerk's Office to discuss whether the Consent Agenda item is appropriate, and develop alternative options to capture the intent for this meeting.

- 1. Accept project updates or requested information. (For Possible Action)**
- 2. Approve meeting minutes for July 11, 2012. (For Possible Action)**

These items were not discussed due to lack of a quorum and will be continued to the next meeting.

VI. NEW BUSINESS

- 3. Discuss and make recommendations regarding the Enhance Online Services to Reduce Trips to City Hall project selection(s). (For Possible Action)**

This item was not discussed due to lack of a quorum and will be continued to the next meeting.

VII. STAFF/CHAIRMAN COMMENTS

4. Preparation for September 12, 2012 meeting (Informational Only)

The presentations for this meeting were continued to the September 12, 2012, meeting.

VIII. PUBLIC COMMENT

There were no comments presented by the public.

IX. ADJOURNMENT

There being no further business to be discussed, Chairman Piechota adjourned the meeting at 5:52 p.m.

Respectfully submitted,

Tedie Jackson,
Minutes Clerk