



**City of Henderson  
Department of Public Works  
Land Development Division  
New Development**

*To insure development plans meet applicable public works standards and to provide floodplain management services.*

**Excavation Permit Requirements**

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The following is required to obtain an excavation permit:

1. An approved plan or drawing of the work to be performed. If the work to be done is for Nevada Power, Embarq, or Southwest Gas the plan must be approved by the New Development Engineer prior to application.
2. A public bond and fee form will need to be completed by the applicant which lists the necessary items and respective quantities to replace any public improvements disturbed within the public right-of-way back to the original (or better) condition.
3. If the work to be done involves crossing Common Areas maintained by Homeowner's Associations, an approval letter from the Association is required.
4. If the work to be done is for infrastructure for a new subdivision, an excavation permit may not be required if all of the following conditions are met:
  - Improvement plans are approved and include the work to be completed
  - The work does not involve any excavation in an improved right-of-way
  - The work does not impact any traffic
5. If the work to be done is located within a street that is has been improved within the last five years and is part of the City's "No-Cut" Policy, City Council approval will be required to cut the street.

**Fees for excavation permits:**

**Base cost:** Public streets less than or equal to 60' right-of-way = \$325.00  
Public streets greater than 60' right-of-way = \$350.00

**Additional:** Inspection fees as follows: (based on bond and fee form estimates)  
The first \$25,000 = 7.5% of total construction cost  
The next \$75,000 = 6.5% of total construction cost  
Any amount over \$100,000 will be at 4.3% of the total construction cost  
Plan check fees = 2.25% of the estimated total construction cost

**NOTES:**

- **An approved barricade plan from the City of Henderson Public Works, Traffic Division, is required prior to the commencement of work.**
- **Upon issuance of the Excavation Permit, contact Quality Control at 267-3100 to determine if Sub-contractor vouchers need to be submitted.**