



CITY OF HENDERSON
240 S. Water Street
P.O. Box 95050
Henderson, NV 89009-5050

March 18, 2020

Dear Henderson Business:

While health professionals continue to advise that the risk of contracting COVID-19 remains low in Southern Nevada, the City of Henderson is taking proactive steps to prevent the spread of the virus and protect the health and safety of the Henderson community.

On March 15, Mayor March issued an Emergency Declaration which will remain in effect through April 30, 2020. On March 17, Governor Sisolak announced additional COVID-19 Risk Mitigation Initiatives including the statewide closure of non-essential services and businesses.

Due to the disruptions, financial hardships and required closures and social distancing caused by the coronavirus (COVID-19) threat, the City of Henderson Business Operations Division is working to support our licensed businesses who are impacted economically by COVID-19. The Division also encourages businesses and residents to comply with the directives issued to mitigate this pandemic and keep the community safe.

During the pendency of the Emergency Declaration and while Henderson businesses are required to close under the Governor's or other government mandate related to mitigation of COVID-19 risks, the City is taking the following temporary steps:

- License Fees:
 - The City will not assess interest or late fees on delinquent payment of license renewal fees.
 - City-issued business licenses will not expire or be revoked for delinquent payments.
 - The City will offer payment plans on license renewal fees upon request as needed.
 - License renewal payments may be made online at:
dsconline.cityofhenderson.com/energov_prod/selfservice#/home.
- Temporary Closures:
 - Henderson Municipal Code provisions requiring certain businesses with privileged licenses to remain open/operational (e.g., gaming, liquor, cannabis, etc.) will not be enforced during the declared emergency or while businesses remain closed subject to the Governor's directive.¹
 - Businesses closing temporarily due to financial hardships or in compliance with the Governor's directive should advise the public via posting a closure notice on their front doors.

¹ Businesses regulated by a governing state agency remain subject to relevant laws or regulations.

- Businesses that will remain closed or non-operational for more than 30 days after the Declared Emergency or mandated closure should notify the Division at COHBusLC@CityofHenderson.com and privileged licensees should request approval for non-operational status from City Council.
- Applications:
 - The Division will continue to process pending and new business license applications; however, applicants may experience some delay at this time. Applications can be submitted online at: cityofhenderson.com/finance/business-license/apply-for-a-business-license.
 - Note: applicants for business licenses that require a finding of suitability and/or City Council approval may experience additional disruptions and delay.

Moreover, consistent with the Governor's directives:

- Only essential services should remain open – such as fire, police, transit and health care services, in addition to businesses that provide food, shelter or social services for disadvantaged populations.
- Only essential businesses should remain open such as pharmacies, grocery stores, drug and convenience stores, banks and financial institutions, hardware stores and gas stations. Grocery stores were also asked to consider special hours for the vulnerable populations.

All other businesses have been advised to either close their doors or to find a way to service their customers through delivery, drive through, curbside pickup or front door pickup.

In the interest of public safety and to protect the health and welfare of all Henderson residents and businesses, the Division strongly encourages community cooperation in following the health directives to most effectively bring this pandemic to its conclusion.

This is a rapidly evolving situation and the steps outlined above are subject to change. The City will continue to provide updates online at cityofhenderson.com/COVID19. Interested parties may also find helpful information on the City's Business License webpage at: cityofhenderson.com/finance/business-license/business-license-general-description or by contacting the Division at 702-267-1730 or COHBusLC@CityofHenderson.com.

Sincerely,



Richard A. Derrick
City Manager/CEO