

**CITY OF HENDERSON  
SUBSTANTIAL AMENDMENT TO THE 2019-2020  
ANNUAL ACTION PLAN AND  
PUBLIC COMMENT PERIOD FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) &  
HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**

**BACKGROUND**

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as the City of Henderson to prepare and submit a Consolidated Plan every five years to establish a strategic vision for economic development and housing and community development services in Henderson. These services are for low to moderate income families. The Consolidated Plan contains an analysis of community needs and priorities.

The Consolidated Plan is executed through Annual Action Plans which provide a concise summary of actions, activities, and federal and nonfederal funding resources that will be used each year to address the priority needs and goals identified in the Consolidated Plan. The City must submit an Annual Action Plan (Action Plan) to HUD each year during the five-year period. The Henderson City Council adopted the 2019-2020 Action Plan on April 17, 2018 and the Plan was submitted to HUD shortly thereafter.

**ANALYSIS**

Per section 4.3 of the City's Citizen Participation Plan, the City of Henderson will provide the opportunity for citizen participation during the implementation of any CDBG & HOME programs when changes to the project are under consideration. Citizen participation shall be obtained and considered in any substantial amendments to CDBG & HOME programs which involve:

- Significant changes in dollar amounts spent on activities,
- Changes in program beneficiaries,
- Changes in the geographical location of approved activities and,
- Changes to activities using funds from any program covered by the Consolidated Plan, including program income, not previously described in the Action Plan.

However, due to coronavirus COVID-19, the United States Department of Housing and Urban Development (HUD) has issued guidance that waives the Citizen Participation Plan requirements for entitlement recipients, provided that 1) no fewer than five days are provided for public comment and that 2) reasonable notice and the opportunity to comment is provided.

The City of Henderson received a special allocation of Community Development Block Grant funds in the amount of \$868,938 to prevent, prepare for, and respond to the coronavirus (COVID-19). The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds with the first \$2 billion allocated to CDBG grantees.

This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act provides CDBG grantees with the flexibility to help address the challenges facing our nation due to the COVID-19 crisis. Some of the flexibilities used to support this supplemental funding include: A reduced 5 -day public comment period from the standard 30 days for amendments and uncaps the 15% public services regulation. These waivers are designed to expedite grantees use of CDBG-CV funds in responding to the community with eligible activities to address Henderson needs due to the pandemic.

The City of Henderson proposes to use the CDBG-CV emergency funding to help support small businesses with emergency working capital to retain employment for low to moderate income employees. The COVID -19 funding will also expand the Meals on Wheels program currently administered by the City's Parks & Recreation Department for seniors, low income families and medically fragile individuals who need food assistance while self-quarantining.

### **PROPOSED SUBSTANTIAL AMENDMENT**

Therefore, this substantial amendment to the 2019-2020 Action Plan is necessary to add activities described below.

The City is proposing the following amendment to the 2019-2020 Action Plan. The amendment reallocates current program funds from projects /activities that did not expend the projected funds within the fiscal year, as well as adding new project opportunities, and identifying a plan for the additional CDBG-CV supplemental funding established by the CARES Act.

The changes to the 2019-2020 Action Plan are the result of programming and reallocated funds as described here:

1. Programming \$868,938 in CDBG-CV funding made available by the CARES Act.
2. Programming \$925,000 of current and previous years CDBG funding.
3. The reallocation of \$65,000 of CDBG funds that were not expended from a subrecipient under the Public Services category.
4. The allocation of \$100,000 of HOME funding.
5. Decrease of the 15% Community Housing and Development Organization (CHDO) requirement to (0) zero dollars.
6. Increase in the HOME administration funding up to 25% of the 2019 allocation.

### **PUBLIC PROCESS**

In accordance with the CARES Act, an expedited public participation process is permitted in order to make funding available as soon as possible and provide reasonable notice and opportunity for public comment. Therefore, the following amended policies will be followed during this time:

1. Virtual public meetings are permitted for the purpose of approving and/or amending Consolidated Plans /Action Plans.
2. A minimum five -day public comment period can be utilized for amending Consolidated Plans/Action Plans.

The City of Henderson is providing notice of a five-day public comment period as part of the HUD public participation exemption process outlined in the HUD Memorandum dated April 9, 2020 entitled the CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus

Response and plan amendment waiver. Additionally, one public hearing will be held to provide reasonable notice and opportunities for public comment:

- The Action Plan substantial amendment is available for review on the Community Development and Services webpage, which can be found here: <https://www.cityofhenderson.com/community-development/housing/community-development-block-grant/consolidated-plan-process>
- On May 19, 2020 at 10:15 a.m., the virtual public hearing and City Council meeting will be held for approval of the 2019-2020 Action Plan substantial amendment.
- Written comments may also be provided to Senta Robinson by 5:00 pm on Monday, May 18th by email at [Senta.Robinson@cityofhenderson.com](mailto:Senta.Robinson@cityofhenderson.com), 702-267-1500 or in writing addressed to:

City of Henderson  
 Community Development and Services Department  
 240 S. Water Street  
 Henderson, NV 89009-5050  
 Atten: Senta Robinson

**PUBLIC COMMENTS**

- All public comments received during the public review period or during the virtual public hearing will be reviewed and/or addressed in the Action Plan substantial amendment submitted to HUD.

**2019-2020 ACTION PLAN CDBG ACTIVITIES**

The following table illustrates the 2019-2020 CDBG funding distribution and proposed amendments. The proposed changes are indicated in red in the tables below.

**AP-35 Projects**

| # | Project Name                      | Funding   | Target Area        | Needs Addressed                      | Goals Outcome Indicator | Change    |
|---|-----------------------------------|-----------|--------------------|--------------------------------------|-------------------------|-----------|
| 1 | Andson Foundation Inc. 19/20      | \$37,000  | Henderson Citywide | Educational Enrichment               | 60 Persons Assisted     | No change |
| 2 | Giving Life Ministries 19/20      | \$50,000  | Henderson Citywide | Nutritional Services                 | 400 Persons Assisted    | No change |
| 3 | HopeLink of Southern Nevada 19/20 | \$500,000 | Henderson Citywide | Affordable Housing Homeless Services | 90 Households Assisted  | No change |

| #  | Project Name                             | Funding             | Target Area                   | Needs Addressed  | Goals Outcome Indicator        | Change   |
|----|--|---------------------|-------------------------------|--|--------------------------------|--|
| 4  | <del>SAFE House 19/20</del>              | <del>\$65,000</del> | <del>Henderson Citywide</del> | <del>Homeless Services</del>   | <del>50 Persons Assisted</del> | <del>Redistribute \$65,000 of S.A.F.E. House to a CDBG eligible activity</del> |
| 5  | Rebuilding Together 19/20                | \$200,000           | Henderson Citywide            | Affordable Housing   | 40 Household Housing Unit      | No change  |
| 6. | COH CDBG Administration 19/20            | \$282,496           | Henderson Citywide            | Affordable Housing<br>Economic Development<br>Youth Services<br><br>Services for Seniors and Disabled Individuals<br>Homeless Services<br>Nutritional Services | 0/Other                        | No change  |
| 7. | COH CDBG Housing Services 19/20          | \$100,000           | Henderson Citywide            | Affordable Housing   | 0/Other                        | No change  |
| 8. | <del>COH HOME Administration 19/20</del> | <del>\$62,670</del> | <del>Henderson Citywide</del> | <del>Affordable/ Decent Housing</del>  | <del>0/Other</del>             | <del>Increase funding to \$156,676 (25% of the 2019 allocation)</del>          |

| #  | Project Name                                      | Funding   | Target Area        | Needs Addressed                    | Goals Outcome Indicator    | Change   |
|----|---|-----------|--------------------|------------------------------------|----------------------------|--|
| 9  | COH HOME CHDO 19/20                               | \$94,005  | Henderson Citywide | Affordable Housing                 | 0/Other                    | CHDO set - aside funding requirement reduced to zero (0) dollars |
| 10 | Rebuilding Together Substantial Home Repair 19/20 | \$300,000 | Henderson Citywide | Affordable Housing                 | 8 Household Housing Units  | No change  |
| 11 | COH HOME Development of Affordable Housing 19/20  | \$470,029 | Henderson Citywide | Affordable Housing                 | 11 Household Housing Units | No change  |
| 12 | Valley View Recreation Center 19/20               | \$190,000 | CDBG Eligible Area | Youth Services for seniors/disable | 500 Households Assisted    | Add CDBG eligible activity to the public facilities category     |
| 13 | Drake Street Park 19/20                           | \$800,000 | CDBG Eligible area | Youth Services for seniors/disable | 3,116 Households Assisted  | Add CDBG eligible activity to the public facilities category     |
| 14 | Highland Village Multifamily Rehabilitation 19/20 | \$100,000 | Henderson Citywide | Affordable Housing                 | 120 Household Units        | Add HOME eligible activity                                       |
| 15 | COVID -19 Small Business Program 19/20            | \$434,470 | Henderson Citywide | Economic Development               | 43 jobs retained           | Add CDBG-CV eligible activity                                    |
| 16 | COVID -19 Expand Meals on Wheels Program          | \$173,787 | Henderson Citywide | Nutritional Services               | 150 Households Assisted    | Add CDBG - CV eligible activity                                  |
| 17 | COVID -19 Utility Assistance                      | \$86,894  | Henderson Citywide | Homeless Prevention                | 300 Households Assisted    | Add CDBG - CV eligible activity                                  |

| #  | Project Name            | Funding   | Target Area | Needs Addressed | Goals Outcome Indicator | Change                        |
|----|-------------------------|-----------|-------------|-----------------|-------------------------|-------------------------------|
| 18 | COVID 19 Administration | \$173,787 | N/A         | N/A             | N/A                     | Add CDBG-CV eligible activity |

**AP -38 Project Summary**  
**Descriptions of Proposed Amendments**

|   |  |  |
|---|--|--|
| 1 | <b>Project Name</b>  | Valley View Recreation Center 19/20  |
|   | <b>Target Area</b>   | CDBG Eligible Area   |
|   | <b>Goals Supported</b>   | Neighborhood Facility Improvements   |
|   | <b>Needs Addressed</b>   | Youth Services, Services for seniors/disabled  |
|   | <b>Funding</b>   | \$190,000, CDBG  |
|   | <b>Description</b>   | The Valley View Recreation Center is an existing public facility constructed in 1993. The facility provides recreational opportunities for the residents in the surrounding neighborhood. The facility needs reconstruction in various parts of the facility to better meet the needs of the community. The reconstruction project includes reconstruction of the entry desk and associated lobby and public corridor areas to provide increased security of the facility. |
|   | <b>Target Date</b>   | 6/30/2021  |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | An estimated population of 500 people within a 1-mile radius of a CDBG eligible area can benefit from the facility programs, activities, and safety measures.  |
|   | <b>Location Description</b>  | 500 Harris St, Henderson, NV 89015   |
|   | <b>Planned Activities</b>  | The activities include reconstruction of the recreation entry desk and associated lobby and public corridor areas to provide increased safety and security.  |
| 2 | <b>Project Name</b>  | Drake Street Park 19/20  |
|   | <b>Target Area</b>   | CDBG Eligible Area   |
|   | <b>Goals Supported</b>   | Youth services, Services for disabled, Senior services   |
|   | <b>Needs Addressed</b>   | Youth services, Services for seniors/disabled  |

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|          | <b>Funding</b>   | \$800,000, CDBG   |
|          | <b>Description</b>   | The installation of a community garden and its infrastructure at Drake Street Park, a 3.5 -acre site located in a community which has been identified through the City’s Comprehensive Plan as a food desert. Amenities such as playground equipment, a shade structure, and splash pad will be added to the parks landscape for low to moderate income families located in a CDBG eligible area adjacent to the Kish Boys and Girls Club in Henderson. |
|          | <b>Target Date</b>   | 6/30/2021   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Improvements will be made to an existing neighborhood park within a CDBG eligible area. An estimated population of 3,116 people within a 10-minute walk of the Drake St. Park site will now have access to an updated, safe, and desirable playground and park.   |
|          | <b>Location Description</b>  | 179-08-802-005  |
|          | <b>Planned Activities</b>  | Installation of a community garden, playground equipment, shade structure and splash pad for a park in a CDBG eligible area.  |
| <b>3</b> | <b>Project Name</b>  | Highland Village Multifamily Rehabilitation 19/20   |
|          | <b>Target Area</b>   | Henderson Citywide  |
|          | <b>Goals Supported</b>   | Affordable/decent housing   |
|          | <b>Needs Addressed</b>   | Affordable housing  |
|          | <b>Funding</b>   | \$100,000 HOME  |
|          | <b>Description</b>   | Rehabilitation of an existing 120-unit affordable housing complex.  |
|          | <b>Target Date</b>   | 6/30/2021   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | An estimated 120 low income households will benefit from acquisitions and rehabilitation of affordable housing units.   |
|          | <b>Location Description</b>  | 179-07-801-009 – 301 Taylor St. Henderson NV 89015  |
|          | <b>Planned Activities</b>  | Acquisition and rehabilitation of Highland Village multi-family affordable housing apartment complex to serve very low- and low-income families.  |

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| 4                         | <b>Project Name</b>   | <del>SAFE House 19/20</del>  |
|                           | <b>Target Area</b>  | <del>Henderson Citywide</del>  |
|                           | <b>Goals Supported</b>  | <del>Homelessness Prevention</del>   |
|                           | <b>Needs Addressed</b>  | <del>Affordable Housing</del>  |
|                           | <b>Funding</b>  | <del>CDBG</del>  |
|                           | <b>Description</b>  | <del>S.A.F.E. House is a domestic violence shelter that provides victims fleeing domestic violence a safe and secure place to stay and rebuild their lives. The organization provides housing, counseling, essential needs, and assistance with either maintaining or increasing income.</del> |
|                           | <b>Target Date</b>  | <del>6/30/2020</del>   |
|                           | <b>Estimate the number and type of families that will benefit from the proposed activities</b>  | <del>The organization will provide services to 50 households</del>   |
|                           | <b>Location Description</b>   | <del>The location of the shelter and the services that are provided are confidential for the protection of the clients. However, the main office is located at 921 American Pacific Dr Ste. 300, Henderson, NV 89014</del>   |
| <b>Planned Activities</b> | <del>CDBG funds will support S.A.F.E. House's Emergency Services Program, which will provide shelter and services to 50 adults who are homeless due to domestic violence. CDBG funds will be used to pay for a full-time Case Manager who will work with the clients to help them move toward self-sufficiency and housing stability.</del> |  |
| 5                         | <b>Project Name</b>   | COVID -19 Small Business Program 19/20   |
|                           | <b>Target Area</b>  | Henderson Citywide   |
|                           | <b>Goals Supported</b>  | Special Economic Development Assistance  |
|                           | <b>Needs Addressed</b>  | Economic development   |
|                           | <b>Funding</b>  | \$434,470, CDBG-CV   |
|                           | <b>Description</b>  |  |
|                           | <b>Target Date</b>  | 9/30/2022  |



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|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | The Small Business Program will assist business owners to retain approximately 40 jobs for the low to moderate income workforce impacted by COVID-19.  |
|          | <b>Location Description</b>  | The administration of the Small Business Program will take place at Henderson City Hall, 240 S. Water Street, Henderson, NV 89015. However, assistance to small businesses are provided citywide.  |
|          | <b>Planned Activities</b>  | The Small Business Program will provide CDBG-CV grant funding to eligible businesses to provide emergency working capital including rent, utilities, payroll, and inventory to business owners to assist with employee retention due to COVID-19 crisis.   |
| <b>6</b> | <b>Project Name</b>  | COVID -19 Meals on Wheels Program Expansion  |
|          | <b>Target Area</b>   | Henderson Citywide   |
|          | <b>Goals Supported</b>   | Public Service   |
|          | <b>Needs Addressed</b>   | Services for Seniors and Disabled Individuals<br>Nutritional Services  |
|          | <b>Funding</b>   | \$173,787, CDBG -CV  |
|          | <b>Description</b>   | Expansion of the Meals on Wheels Program for food and delivery assistance to low/mod income people and seniors who cannot afford food or who are socially isolating due to age or vulnerable status and not able to leave home for their grocery needs. The City’s current Meals on Wheels Program serves seniors who are 65 or older. The expanded funding will allow the City’s Parks & Recreation Department to serve other residents who are low/mod income and medically fragile. |
|          | <b>Target Date</b>   | 9/30/2022  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | An expansion of the Meals on Wheels program will provide emergency food assistance to approximately 80- 100 meals for seniors, disabled, and low-income quarantined individuals.   |

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|   | <b>Location Description</b>  | The administration of the Meals on Wheels program will take place at the City of Henderson Heritage Park Senior Facility located at 300 S. Racetrack Road, Henderson, NV 89015. However, the Meals on Wheels Program will provide services to residents citywide.   |
|   | <b>Planned Activities</b>  | The Meals on Wheels Program will deliver one hot meal each weekday for seniors, low income, and medically fragile individuals who are self-quarantining due to COVID-19.  |
| 7 | <b>Project Name</b>  | COVID-19 Emergency Utility Assistance   |
|   | <b>Target Area</b>   | Henderson Citywide  |
|   | <b>Goals Supported</b>   | Public Service, Homelessness Prevention, Senior and Disabled Services   |
|   | <b>Needs Addresses</b>   | Services for Seniors and Disabled Individuals   |
|   | <b>Funding</b>   | \$86,894, CDBG-CV   |
|   | <b>Description</b>   | HopeLink of Southern Nevada is a nonprofit organization that will administer an emergency utility assistance program for low/moderate income residents in Henderson. Low- and moderate-income residents who have trouble making utility payments can apply for assistance on a first come, first served basis to ensure residents utilities are maintained. |
|   | <b>Target Date</b>   | 9/30/22   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Approximately 200 low to moderate income residents will be assisted with utility payments for up to 3 months.   |
|   | <b>Location Description</b>  | Program operations will take place at 178 Westminster Way, Henderson NV. However, utility assistance will be provided to residents citywide.  |
|   | <b>Planned Activities</b>  | Emergency Utility Assistance and Administrative Activities.   |
| 8 | <b>Project Name</b>  | COVID-19 Administration 19  |
|   | <b>Target Area</b>   | Henderson Citywide  |
|   | <b>Goals Supported</b>   | N/A   |

|   |  |   |
|---|--|---|
|   | <b>Needs Addressed</b>   | Services for Seniors and Disabled Individuals<br>Nutritional Services<br>Economic Development   |
|   | <b>Funding</b>   | \$173,787, CDBG -CV   |
|   | <b>Description</b>   | Allocate up to 20 percent for Staff administration to administer the funds.   |
|   | <b>Target Date</b>   | 9/30/2022   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Approximately 300 low to moderate income individuals will benefit from the CDBG -CV related activities. This activity supports the program administration of CDBG-CV programs overseen by the City of Henderson. This includes the Small Business Program and the Meals on Wheels Program.  |
|   | <b>Location Description</b>  | Program operations will take place at Henderson City Hall located at 240 Water St. However, services will be provided to residents citywide.  |
|   | <b>Planned Activities</b>  | Up to twenty percent of the CDBG allocation will be utilized to provide administration and oversight of CDBG-CV planned activities.   |
| 9 | <b>Project Name</b>  | COH HOME Administration 19/20   |
|   | <b>Target Area</b>   | Henderson Citywide  |
|   | <b>Goals Supported</b>   | Affordable/Decent Housing   |
|   | <b>Needs Addressed</b>   | Affordable Housing  |
|   | <b>Funding</b>   | \$156,676   |
|   | <b>Description</b>   | These funds will be used for the administration and operational expense to manage the HOME program. The 10 percent administration of FY2019 HOME allocation has been increased up to 25 percent for FY19 and FY20 to pay for the increased cost of administering HOME-related activities to address the effects of COVID-19 as identified in HUD's April 10, 2020 Memoranda: <i>Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID -19 Pandemic</i> , and <i>Suspensions and Waivers to Facilitate Use of HOME-Assisted Tenant-Based Rental Assistance (TBRA) for Emergency and Short-term Assistance in Response to COVID-19 Pandemic</i> . |

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|           | <b>Target Date</b>   | <del>6/30/2020</del> N/A   |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | These funds are directly tied to the administration cost to operate the HOME program.  |
|           | <b>Location Description</b>  | The administration of the HOME program takes place at Henderson City Hall located at 240 S. Water St. However, the services will take place citywide.  |
|           | <b>Planned Activities</b>  | These funds are directly tied to the administration cost to operate the HOME program.  |
| <b>10</b> | <b>Project Name</b>  | <del>COH HOME CHDO</del>   |
|           | <b>Target Area</b>   | <del>Henderson Citywide</del>  |
|           | <b>Goals Supported</b>   | <del>Affordable/Decent Housing</del>   |
|           | <b>Needs Addressed</b>   | <del>Affordable Housing</del>  |
|           | <b>Funding</b>   | <del>Zero (0) dollars</del>  |
|           | <b>Description</b>   | <del>These funds will be used exclusively for CHDO activities. The 10 percent administration of FY2019 HOME allocation has been increased up to 25 percent for FY19 and FY20 to pay for the increased cost of administering HOME-related activities to address the effects of COVID-19 as identified in HUD's April 10, 2020 Memoranda: Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID -19 Pandemic, and Suspensions and Waivers to Facilitate Use of HOME-Assisted Tenant-Based Rental Assistance (TBRA) for Emergency and Short-term Assistance in Response to COVID-19 Pandemic.</del> |
|           | <b>Target Date</b>   | <del>6/30/20</del>   |
|           | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | <del>These funds are required to be set aside and only used by an approved CHDO.</del>   |
|           | <b>Location Description</b>  | <del>A location for these funds has not yet been selected.</del>   |
|           | <b>Planned Activities</b>  | <del>These funds will be used exclusively for CHDO activities.</del>   |