



**City of Henderson
Department of Public Works
Quality Control Division**

To insure that constructed public infrastructure meets applicable standards

Bond Reduction/Release Application

Permit Number*		* Ten digit number located on the lower right corner of the civil plan	
Civil Plan/Permit Name			
Owner/Developer Name			
Owner/Developer Address	Street No.	Street Name	
	City	State	Zip
Contact Name		Phone No.	
Email Address		Company Email	

Permit fees can be paid and Reduction/Final Release status viewed by going to the City of Henderson website: www.cityofhenderson.com

- Bond Replacement (\$500.00)
- Bond Reduction / Partial Release (\$550.00) Cash Bonds Only
- Final Release/Punch list (\$100.00) Mail Check Call When Ready

Bond processing fees must be paid in full prior to processing and are non-refundable. The following criteria must be met when requesting a release or reduction.

- All offsite construction items on the bond and fee form and civil improvement plans must be complete: Streets, sidewalk, curb and gutter, flood control improvements, lighting, traffic devices, utilities, etc.
- Damaged and/or defective construction items may be corrected after a request has been submitted, as long as the aforementioned criteria have been met.
- For residential construction, 90% of all onsite construction must be completed and a maintenance bond posted on undeveloped lots prior to bond release requests (excludes private subdivisions).
- When replacing a bond, the replacement bond must be posted prior to requesting a release of the existing bond.
- All valves and manholes have been raised and collared.
- Safe ingress and egress must be provided throughout the project.
- Water quality has been tested and approved for public consumption.
- Sewer system has been cleaned.
- No public safety concerns exist.

Final Bond Release Prerequisites:

- A complete set of mylar as-builts must be reviewed and approved by Public Works Quality Control.
- All outstanding fees must be paid.
- Monumentation maps must be approved by Public Works Survey/Right-of-Way.

Mylar As-Built Requirements:

1. As-Built Drawings General:

- Submittal must be a complete set of the approved Civil Improvement drawings including the cover sheet and all approved revisions.
- 24" x 36" clear Mylar (minimum 4 mil thickness).
- Each sheet must be labeled As-Builts or Record Drawings.
- Public streets, rights-of-way and all easements must be properly identified.

2. Water (domestic and reclaimed) Mylar As-Builts must include:

- Identify on plan any changes to size, material and vertical or horizontal alignment of main(s). Changes to location of service laterals at property lines (also stationing at main, if not perpendicular to the main), stationing of all fittings and appurtenances (fire hydrants, air vacs, blow-offs, PRV's, etc.), stationing for all valves. Show valve brand and connection type if not per approved materials list (by specific approval only, DoUS Tech Services).
- Finished grade (or existing ground for incomplete street sections) and top of valve operating "nut" elevations (or depth) for all valves,
- Location and method of tracer wire termination.
- Stationing and alignment of any existing utilities the main crosses at the time of installation.

3. Sewer Mylar As-Builts must include:

- Plan showing any changes to main size, slope and material of pipe, deflection, offset of main and location of laterals at property lines (also stationing of wyes from manholes if lateral is not perpendicular to the main).
- Plan showing changes to manhole number, stationing, size (if other than 48"), rim and invert elevations (if more than one invert, label north, south, etc.)
- Force main information shall be given as outlined in water main requirements.
- Stationing and alignment of any existing utilities the main crosses at the time of installation.

4. Street Sections:

- A plan detail showing all changes in pavement structural section and the limits of change identified by street stationing.
- Dates must be shown reflecting the date the street was paved.

5. Street Lights/Electrical:

- Identify any changes in type and/or location of streetlights.
- Identify any changes in service point location.
- Details of detector loops (location and type) for signals

6. Storm Sewer/Channel:

- Identify on plan any changes to main size, slope and material of pipe, class of pipe, deflection, offset of main and location of laterals at property lines (also stationing of wyes from manholes if lateral is not perpendicular to the main).
- Plan showing changes to manhole number, stationing, size (if other than 48"), rim and invert elevations (if more than one invert, label north, south, etc.)
- Stationing and alignment of any existing utilities the main crosses at the time of installation.