CITY OF HENDERSON
APPLICATION FOR DEDICATION OF PUBLIC RIGHTS-OF-WAY
AND EASEMENTS

APPLICATION REQUIREMENTS & CHECKLIST

☐ 1. What type of right is being dedicated (check all that apply).
   ☐ Public Street (fee)
   ☐ Public Drainage Facility (fee)
   ☐ Public Access Easement
   ☐ Trail Easement
   ☐ Slope Easement
   ☐ Municipal Utility Easement (water / sewer)
   ☐ Public Drainage Easement
   ☐ Pedestrian Access Easement
   ☐ Public Access and Landscape Easement
   ☐ Other ______________________________

☐ 2. If requested by City, who requested dedication/easement. ____________________________
   KIVA #: ___________________________________________________________________

☐ 3. Explain the intent and reason for the proposed dedication/easement. ____________________
   ___________________________________________________________________________
   ___________________________________________________________________________
   ___________________________________________________________________________

☐ 4. General description where dedication/easement is located: ____________________________
   ___________________________________________________________________________
   ___________________________________________________________________________

☐ 5. One (1) copy of a drawing showing where the dedication fits in overall project.

☐ 6. List the APN(s) for each property affected by the proposed dedication/easement. _________
   ___________________________________________________________________________

☐ 7. One (1) original of the description and sketch exhibit for each dedication/easement.

☐ 8. Closure calculations for each dedication/easement.

☐ 9. List applicant's/owner's name(s) and address(es): ____________________________________
   __________________________________________________
   __________________________________________________

☐ 10. Ownership Disclosure Form needed if owner is not a person (includes trusts, general and
     limited partnerships, corporations, limited liability companies and partnerships, and joint
     ventures).  **NOTE: Signed and Notarized Beneficiary Statement may be required.**

☐ 11. One (1) copy of the current owner's deed(s) and either a Property Profile or Preliminary
     Title Report for each property affected by the proposed dedication.

☐ 12. Name & Address of contact person:  ____________________________________________
     __________________________________________________
     _________________________ ________________________________ ____
     _______________________________________________________________________
     _______________________________________________________________________

     Phone: _______________________
     Fax # : _______________________

**NOTE: Subordination agreement MAY be required to record the final documents.**

If you have any questions on dedication of public rights-of-way and/or easements, please contact Public Works
Survey/Right-of-Way at (702) 267-1300. See the City's website for additional information.