

# CITY OF HENDERSON FIRE SAFETY GUIDELINE

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**Effective Date:** February 4, 2019

**HFS#** 006

**Supersedes:** All Others

**Updated:** July 11, 2023

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**TITLE:** CENTRAL STATION MONITORING FACILITIES

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## **PURPOSE:**

In accordance with the provisions of the 2021 International Fire Code, as adopted by the City of Henderson, section 903.4.1 and section 907.6.6 as amended, all Central Stations, Proprietary Stations and Remote Stations shall be approved.

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**REFERENCE:** 2021 IFC § 901.6.5.1, § 903.4.1 & § 907.6.5 as amended.  
Fire Department Standard Operating Procedure EM-01 Responses – Fire and E.M.S.

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## **RULES & REGULATIONS:**

1. Fire Alarm Systems for Central Station Service (19 NFPA 72 § 26.3), Proprietary Supervising Station Systems (19 NFPA 72 § 26.4), and Remote Supervising Station Fire Alarm Systems (19 NFPA 72 § 26.5) shall comply with the applicable NFPA Standards, the State of Nevada Fire Marshal Regulations and Henderson Fire Department Standard Operating Procedure EM-01.
2. Upon receipt of waterflow signals the monitoring facility shall initiate steps a. through c. below. Upon receipt of fire alarm, water flow or valve tamper from **government buildings, schools (i.e., public, private and day care schools) and hospitals** the monitoring facility shall initiate steps, a. through c.
  - a. Immediately retransmit the alarm to the Henderson Fire Department's Dispatch Center.
    - Monitoring facility is located within the City Limits of Henderson - dial 9-1-1
    - Monitoring facility is located outside the City of Henderson – dial (702) 267-4913

Notes: Any verification of an alarm signal shall occur after transmitting the alarm to our Dispatch Center.
  - b. Promptly dispatch a runner or technician to the protected premises to arrive within 1 hour after receipt of signal when equipment needs to be manually reset, or a signal needs to be investigated.
  - c. Restore the system to its normal operating condition as soon as possible after disposition of the cause of the alarm signal is determined.

3. Monitoring facilities shall use the following terminology ONLY:
    - Fire Alarm- Initiating devices (per NFPA except water flow switch)
    - Water Flow Alarm- Sprinkler water flow switch
    - Trouble- Trouble and non-valve tamper supervisory circuits
    - Supervisory- Supervisory signals
  4. Upon receipt of water flow, fire alarm, supervisory or trouble signals the monitoring facility shall:
    - a. Communicate immediately with persons designated by the subscriber
    - b. Promptly dispatch a runner or technician to the protected premises to arrive within 1 hour after receipt of water flow, fire alarm and supervisory signals when equipment needs to be manually reset, or a signal needs to be investigated
    - c. If necessary, for trouble signals dispatch personnel to arrive within 4 hours to initiate maintenance
    - d. Provide notice to the Fire Safety Inspections 702-267-3930 as to the nature of the interruption, time of occurrence, and restoration or service, when the interruption is more than 8 hours
  5. Upon receipt of subscriber designated signals, the monitoring facility shall:
    - Communicate immediately with persons designated by the subscriber
  6. For systems out of service, fire alarm, supervisory and trouble alarm signals with a duration of more than 8 hours the monitoring facility shall notify the Fire Safety on a daily basis until such system is back in normal operation. The Fire Safety Inspections non-emergency number is (702) 267-3930.
  7. When it is known that a drill is being conducted or that someone is working on the system that information shall be given forthwith to the Henderson Fire Dispatch Center (702) 267-4913. The reason for this requirement is to reduce the number of false alarms, due to employees or citizens hearing an alarm and calling it in to our Dispatch Center.
  8. Monitoring facilities shall notify us in writing, within 24 hours of discontinuance of service to any subscriber. The Fire Safety Inspections email is:  
[BDFireInspections@cityofhenderson.com](mailto:BDFireInspections@cityofhenderson.com)
  9. Permitting & Acceptance Testing: To obtain a Fire Safety permit for monitoring and prior to requesting an acceptance test, monitoring facilities shall furnish the HENDERSON FIRE SAFETY ENGINEERING with a copy of the programmed account information that includes the zones being monitored, terminology used, call list and telephone numbers.
  10. Monitoring facilities are not permitted to place a subscriber on-line until the monitoring acceptance test is passed by the HENDERSON FIRE SAFETY INSPECTIONS.
  11. Approval: Monitoring facilities shall request and receive written approval by the HENDERSON FIRE SAFETY ENGINEERING prior to receiving signals from within the CITY OF HENDERSON. The request shall stipulate that the monitoring facility will comply at all times with this guideline.
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