

# HENDERSON™

## ANNUAL VENDOR INTEREST FORM

**PLEASE NOTE: THIS IS NOT AN OFFICIAL VENDOR APPLICATION FOR ANY OF THE EVENTS LISTED BELOW. THIS ANNUAL VENDOR INTEREST FORM PLACES YOU ON THE DISTRIBUTION LIST FOR VENDOR APPLICATIONS.**

BUSINESS: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

List items for sale and/or menu with pricing\* (Attach additional sheet if needed): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*\*Some events will have restrictions on sales (e.g., bottled water, soft drinks). Rights to sell may be given to pre-assigned nonprofit groups only; duplicate items among vendors may be denied. If selected as an event vendor, notification of approved items for sale at event will be listed in the confirmation letter.*

### **BOOTH OVERVIEW:**

Vendor type: Food/Beverage  Commercial/Souvenir  Craft  Artist  Non-Profit\*

\*Must be able to verify Non-Profit Status

Do you vend from a: Trailer  Booth  Cart  Food Truck

**PHOTO REQUIREMENT:** A PHOTO SHOWING YOUR FULL SETUP (TRAILER, TENT, BOOTH, FOOD TRUCK, etc.) **MUST BE INCLUDED WITH THIS INTEREST FORM.** IF YOU DO NOT HAVE A PHOTO, PLEASE SUBMIT A DRAWING OF SETUP OR REFER TO A WEBSITE.

**FOOD TRUCKS:** Food trucks will require a permit/proof of inspection to be considered for participation. Please call City of Henderson Building and Fire Safety to schedule an inspection to receive a permit at 702-267-3930.

**CHECK ALL EVENTS THAT YOU WOULD LIKE TO PARTICIPATE IN AS A VENDOR:**

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EVENT	DATE	YES, I'M INTERESTED
Bark In The Park	March	
St. Patrick's Day Festival	March	
Art Festival of Henderson	May	
Juneteenth	June	
4 <sup>th</sup> of July Celebration	July	
National Night Out	October	
Henderson Hot Rod Days	October	
Sports Viewing Parties (Ex: Vegas Golden Knights, Las Vegas Aces, etc...)	Various Dates	
Cultural Events & Concerts (Cinco de Mayo, Jazz, Latin, etc...)	Various Dates	
Family Expos	Various Dates	

### ADDITIONAL VENDOR OPPORTUNITIES:

I would like to be contacted by event promoters, agencies, and festival organizers soliciting vendor participation within events not produced, organized, or sponsored by the City of Henderson.

Yes       No

### Please return the completed vendor interest form to:

City of Henderson  
ATTN: Parks and Recreation - Special Events Office/Annual Vendor Interest  
P.O. Box 95050, MSC 411  
Henderson, NV 89009-5050

or

[SpecialEvents@cityofhenderson.com](mailto:SpecialEvents@cityofhenderson.com)