



CITY OF HENDERSON
POLICE DEPARTMENT

THEDRICK R. ANDRES, SR.
Chief of Police



Application for Film Permit/Checklist

Office (702) 267-5015

Fax (702) 267-5001

Incomplete applications will not be accepted. Checklist must be returned with application.

Please note that the application package must be received not less than 30 or more than 180 days prior to the filming date.

➤ If the filming includes the use of pyrotechnics **“The person in charge must be licensed by the state Fire Marshal.”**

In order to obtain a film permit in the City of Henderson, you will need to provide the following:

- Application for Film Permit**
- Current proof of **Certificate of Liability Insurance**, the minimum amount being \$1,000,000 per incident (naming “City of Henderson” as Additional Insured).
- Current proof of **Worker’s Compensation Coverage**.
- Letter of Authorization** (notarized or on company letterhead) to sign application on behalf of the company or individual (If application is submitted by other than owner).
- Permit Fee:** \$125.00 per calendar month or portion thereof (Make check payable to: City of Henderson).
- Complete **pyrotechnics plan** (if pyrotechnics are being used).
- Complete **barricade plan** (If filming will be in a City right-of-way).

The following agencies must be contacted should filming involve State highways, aircraft, or any other movement of oversized equipment on State highways:

Department of Transportation Permits, 123 East Washington Avenue, Las Vegas, Nevada, 89101, (702) 385-6500

Department of Transportation - Oversized Permits, 1263 South Stewart Street, Carson City, Nevada, 89712, (775) 888-7410

Federal Aviation Administration (FSDO), 7181 Amigo St. Suite 180, Las Vegas, Nevada, 89119, (702) 269-1445

Nevada Highway Patrol, 2601 East Sahara Avenue, Las Vegas, Nevada, 89104, (702) 486-4101

Nevada Film Office, 555 East Washington Avenue Suite 5400, Las Vegas, Nevada, 89101, (702) 486-2711

Filming Permit Office Hours: Monday – Thursday, 7:00 am - 5:00 p.m.

Fax Number: (702) 267-5001



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Company Name:		Company Phone	
Company Address:			
Local Contact/Location Manager:	Contact Phone:	Cell Phone:	
	Contact Fax:	Email:	

Dates of Filming:

Needs: Road Closure(s) Driving Shots Driving w/Traffic Flow Dolly Track External Dialogue Police Escort	Lane Restriction(s) Noise (gunshots, etc.) Intermittent Traffic Control (3-5 min max) Pyrotechnics/Flames Crane Scaffolding/Platform	Pedestrian Disruption Fire Department Standby Security Other _____
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Locations(s) of Filming:	Needs (List# from above)	Date	Hours

Nature of Filming: Give a concise description of the filming to be conducted. Be certain that all phases of the filming to be conducted are described. Any misrepresentation in the description by the applicant may be sufficient cause for the permit to be rejected or revoked. **Please indicate any agencies portrayed in the script and how they are portrayed.**

Impacts:
Number of:
Cast and crew members on site _____
Cars _____ Trucks _____ Vans _____ Camera Cars _____ Motor Homes _____ Ancillary Vehicles _____

Certification
(I) (We), the undersigned have answered all questions in the above application, and to the best of my (our) belief all answers are true and correct. (I) (We) further understand that disclosure of any false, misleading, or incomplete answers in the above could result in automatic denial or revocation of the permit, if already issued.

Signature of Applicant:	Date:
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